



Employment and Employability Institute

JOB LISTING BOOKLET

SkillsFuture Festival @ South East

[15 & 16 October]

15 & 16 Oct

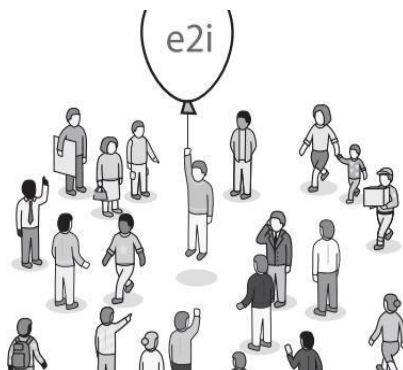
Singapore Aero Support Services | Singapore Post | SMRT Corporation

15 Oct Only

CEVA Logistics | Safran Electronics & Defense Services Asia Pte Ltd |
Collins Aerospace

16 Oct Only

GE Aerospace | MFI logistics | SATS Ltd



As part of our effort to save the environment, please return this booklet at the exit after you have completed **all** interviews.

About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg

Only for Singaporeans & Permanent Residents

Content Page

Pages [\[Click on the specific role to view more details\]](#)

#1 CEVA Logistics.....	5
• Customer Service Executive (Airfreight)	5
• Logistics Assistant	6
• Logistics Assistant (ForkLift License)	6
• Operation Coordinator.....	6
• Solutions Design Engineer.....	8
#2 Collins Aerospace.....	11
• Manufacturing Technician	11
• MRO technician	11
• Operations Engineering Associate.....	12
• Technician.....	12
#3 GE Aerospace.....	13
• Certifying Staff Inspector.....	13
• Component Repair Technician (Airfoil)	14
• Component Repair Technician (Machining).....	14
• Component Repair Technician (Mechanical Clean)	15
• Component Repair Technician (NDT)	16
• Component Repair Technician (V&D Inspector).....	17
• Digital Transformation Intern	17
• EHS Intern	18
• Manufacturing Intern.....	19
• NPI Intern	20
#4 MFI Logistics	21
• Freight Operation Officer.....	21
• HR Manager.....	21
• Logistics Assistant	21
• Shipping Coordinator	21
• Warehouse Senior Manager	22

#5 Safran Electronics & Defense Services Asia	22
• Accountant	22
• Aerospace Technician.....	23
• Engineer	24
• Logistics Specialist.....	26
• Procurement Associate	27
#6 SATS	28
• Aircraft Aesthetics Specialist - AIC	28
• Auxiliary Police Officer	28
• Customer Care Specialist	28
• Customer Services Agent (PAX)	29
• Engineering Technician	29
• Operations Assistant / Operations Assistant (Delivery).....	29
• Passenger Service Associate (SATS - Asia-Pacific Star Pte Ltd).....	30
#7 Singapore Aero Support Services (SASS)	31
• Aircraft Exterior Cleaner (AAD)	31
• Aircraft Interior Cleaner (CDC)	31
• Assignment Officer.....	31
• Cabin Technician / Trainee	32
• Control Room Officer	32
• Driver	33
• Ground Equipment Operator (GEO).....	33
• Ground Support Equipment (GSE) Mechanic	34
• Logistic Assistant	34
• Mechanic (EM - Automotive), Changi North.....	34
• Mechanic (Light Vehicle Repair & Maintenance)	35
• Planner	35
• Planning Coordinator	36
• Premium Cabin Service (PCS) Groomer (Cleaning)	36
• Purchasing Assistant	36
• Store Assistant.....	37
• Tool Store Assistant	37

• Upholstery (Cabin Line Services)	38
#8 Singapore Post	39
• Associate Engineer	39
• Mail Ambassador	39
• Manager, Business Development	40
#9 SMRT Corporation	41
• Assistant Engineer, EMF	41
• Assistant Engineer, Field Services (NSEWL)	43
• Assistant Engineer, Permanent Way (TEL)	44
• Assistant Engineer, Power Maintenance	45
• Assistant Engineer, Projects	46
• Assistant Engineer, RTS CIQ	47
• Bus Captain	48
• Bus Captain	49
• Station Manager	50
• Technical Officer, Field Services (NSEWL)	52
• Technical Officer, NSEWL RS Maintenance	53
• Technical Officer, Permanent Way (TEL)	54
• Technical Officer, Power Maintenance	56
• Technical Officer, Rolling Stock	57
• Technical Officer, RTS CIQ	58
• Train Captain	59
• Train Service Controller	60
#10 e2i SERVICES	64

#1 CEVA Logistics

CEVA Logistics, a world leader in third-party logistics, provides global supply chain solutions to connect people, products and providers all around the world. Headquartered in Marseille, France, CEVA Logistics offers a broad range of end-to-end, customized solutions in contract logistics and air, ocean, ground and finished vehicle transport in 170 countries worldwide thanks to its approximately 110,000 employees at approximately 1,500 facilities. With a pro forma 2023 revenue of US\$20.2 billion, CEVA Logistics is part of the CMA CGM Group, a global player in sea, land, air and logistics solutions.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Customer Service Executive (Airfreight)	Key Responsibilities Job Summary: The incumbent will be part of a larger team within the IFF department in providing seamless and customer-focused solutions to support the achievement of business objectives. Job Responsibilities: • Answer all incoming calls promptly and politely • Respond to customer enquiries promptly • Basic knowledge on cargo commodity as per IATA rules and regulations • Handle all air export shipment interface with multiple parties (internal and external customer/stakeholders) on shipment requirements • Booking of flights with planning team • Check on AWB/HAWB and all other necessary shipping documents and feedback to customer and overseas agent if any discrepancy/non-compliance issue • Ensure all data are updated correctly in system • Liaise with overseas agents on various requirements and rates • Obtain rate approval from customer before shipment departs • Provide flight details and feedback to customer on freight status timely • To ensure AED compliance and job file closures within KPI • Monitor shipment uplift and transit to ensure timely arrival/delivery to consignee, as well as updating shipment delays to shipper and destination stations whenever occurs • Good understanding of customer's SOP and shipment handling requirement by ensuring compliance prior to shipping, with customer satisfaction • Monitor progress to achieve month end targets / annual objectives and KPI • Supporting others on shipment execution when necessary • Manage claims query, follow up with internal stake holders and vendors, and update customer • Provide airfreight quotations upon application • Take charge of Supplier's invoice disputes • Timely escalation of issues / concerns that requires broader attention and resolution • Take on all other ad-hoc tasks delegated by Supervisor/Manager	To ask employer during interview

[Click here for Content Page](#)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites Job Requirements: • Minimum GCE 'O' levels with 1-2 years customer service-related experience. Experience in freight-forwarding(airfreight) is advantageous. • Possess excellent communication and interpersonal skills • Good written and spoken English • Able to work over-time when required	
Logistics Assistant	Key Responsibilities • Picking and packing • Loading and unloading of goods • Using of Pallet Jet • Inbound and Outbound • Label printing • Any other ad-hoc duties as assigned by the Supervisor Pre-requisites • Able to carry load 15-20Kg • Computer Knowledge (Excel / Email replying) • Not Afraid of Height • Cleanroom positions (Comfortable to wear Cleanroom PPE)	To ask employer during interview
Logistics Assistant (ForkLift License)	Key Responsibilities • Picking and packing • Loading and unloading of goods • Using of Pallet Jet • Inbound and Outbound • Label printing • Any other ad-hoc duties as assigned by the Supervisor Pre-requisites • Able to carry load 15-20Kg • Computer Knowledge (Excel / Email replying) • Not Afraid of Height • Cleanroom positions (Comfortable to wear Cleanroom PPE)	To ask employer during interview
Operation Coordinator	Key Responsibilities YOUR ROLE • At CEVA Lead Logistics (CLL), we are providing customers with outstanding Visibility and Control across their entire Supply Chain. Our operations teams located across the globe in our Control Towers provide services around Supplier and Order Management, Transport Planning and Monitoring, as well as managing performance and freight cost. • Based in one of CLL's regional Control Towers and reporting to the CLL Control Tower Operations Supervisor or Operations Manager, this role oversees daily operations within the control tower to ensure on time delivery and timely follow ups with suppliers and other stakeholders. This includes shipment booking, event (milestone) management, as well as timely escalation of issues.	To ask employer during interview

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- This role ensures operational services are executed in an effective and efficient manner across several transport service providers and different modes of transport, while maintaining a high level of quality and meeting performance and cost targets. WHAT ARE YOU GOING TO DO? Day to day Operations: - First point of contact for customers, carriers, suppliers and other supply chain stakeholders during day-to-day business - Handle customer's orders including related documentation, and transport booking with carriers according to specified routing and service level - Monitor transport execution to ensure adherence of all supply chain stakeholders to established work standards and work instructions Request and Incident Management: - Handling of customer requests and supply chain incidents / disruptions - Inform / Highlight issues to supervisors and relevant supply chain stakeholders in a timely manner as they arise Visibility and Event Management: - Ensure tracking event updates (milestones) are provided on time and correctly by suppliers and carriers - Follow up on missing events and investigate data inconsistencies Support reporting and performance measurement: - Provide input to Supervisors in the preparation of reporting, monthly reviews and quarterly business reviews - Support analysis of standard KPIs and reports and identify / suggest areas for improvement Supplier Management: - Support the on-boarding of new suppliers to ensure successful origin global order, event and SOP compliance. Process Governance: - Act in accordance with all relevant CLL SOP, Work Instructions and job specific procedures - Support implementation of changes to processes or policies as determined by the process owners - Senior Operations Coordinator - all of the above, in addition: - Act as back up for Supervisors in case of absence - On-board, train and accompany new staff during their onboarding period Supporting Supervisors in work instructions updates/ revisions and best practice feedback - Ongoing on-boarding and training of suppliers on SOP and systems usage	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites WHAT ARE WE LOOKING FOR? Essential: • Equivalent of a Diploma in Logistics, 3PL, Transportation or Supply Chain Management, related field or comparable work experience • Minimum 1 year of working experience • Fresh graduates with logistics or supply chain related educational background may be considered • Strong computer skills and good working knowledge of Microsoft Office • General understanding of Supply Chain Management concepts and logistics processes • Fluency in English (both written and spoken) mandatory • Ability to work under pressure in a fast-paced environment • Proven ability to get things done and a team player • Highly dependable and reliable in ensuring priorities are met effectively, good time management skills • Customer service oriented • Willingness to occasionally support work schedules outside of standard business hours (evenings / weekends), e.g., in case of urgent or emergency shipment Desirable: • Diploma in business administration or Supply Chain Management. • Bachelor's degree in International Trade, Logistics or Commerce • Experience in Freight forwarding logistics and International Supply Chain Management • Advanced knowledge of MS office products, Excel, PPT & Word • Knowledge of transportation/warehouse management systems • Multilingual candidates a plus	
Solutions Design Engineer	Key Responsibilities YOUR ROLE • The Solutions Design Engineer reports to the Senior Manager for Solutions Design. In a project environment, the engineer reports into the solutions design lead of the specific project. WHAT ARE YOU GOING TO DO? • Support the development of new customers, either with existing client contact or by supporting the sales team for RFQ, site visit and presentation • Analyse customer requirements and support Q&A sessions Design and propose warehousing solutions accordingly to customer needs: • Assess Resources, MHE, investments, EDI, automation and innovation opportunities, etc.	To ask employer during interview

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Support IS team to define the best IT solution for the project • Provide costs analysis and rates • Build RFP technical answer document to present the solution Project Management • Organize workshop between Customers teams, IS, Regional and Operations / Key Users • Analyse and summarize relevant data to support the workshop (decisions, follow-up analysis) • Follow-up IT developments and WMS setup / configuration with the IS team Project Manager • Coordinate with purchasing for supplier's selections and site renovation / installation • Follow-up on the management of project: • Resources (both operational recruitment and resources allocated to the project) • Costs and budget follow-up • Schedule and on-time milestones / delivery and the deliverables • Organize and report advancement with internal and external customers • Handover to Operations • Support the Logistics Business Development team to create up-to-date commercial packages showcasing CEVA Logistics know how • Support the BD team to improve internal costing and analytics tools Pre-requisites WHAT ARE WE LOOKING FOR? • Bachelor's degree in business, Transportation, Logistics, Supply Chain Management, Industrial or Mechanical Engineering, or a related field preferred • 2-4 years' experience in logistics and supply chain and/or manufacturing where a detailed knowledge of warehousing and transportation has been obtained • Data Analysis, Advanced Excel, PowerPoint, Visio or Equivalent • Financial Modeling, negotiation with customers and suppliers • Process Mapping, Labor Sizing, Handling Equipment • Troubleshooting, Project Management • Knowledge of WMS, OMS, TMS, etc. • Drawing and Simulation Tools: AutoCAD, Sketchup, Class, Flexsim, ProModel or similar. • Proven experience in Solution Design for Warehouse • Experience in complementary areas of Implementation, Automation, Six Sigma, Certification in Lean Manufacturing, operations management will be a plus • Able and willing to work effectively in a multi-disciplinary team, which reflects in strong engagement / presentation skills • Ambition to learn and grow knowledge of solutions design • Can do mentality and positive attitude	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location

[Click here for Content Page](#)

#2 Collins Aerospace

Collins Aerospace is an RTX business. Our global team dreams, designs and delivers smarter, more connected solutions for passenger and comfort, mission success, space exploration, and operational efficiency and sustainability.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Manufacturing Technician	Key Responsibilities Responsibilities • Setup, operate and maintain all types of conventional or CNC machines such as Milling, Lathe, Surface Grinding, Shaping, Hobbing, broaching and conventional machines in the cell/process. • Setup, operate and maintain all measuring equipment, gages and fixtures for making accurate inspection checks. • Perform simple troubleshooting of machines. • Able to read and interpret blueprints. • Maintain pertinent records; Shop-paper and work in accordance to technical instructions and drawings. • Work in an orderly manner and keeping work areas, benches and machinery in a tidy and clean condition after used. • Notify the Supervisor timely for any machine or tooling problems which could jeopardize product quality or infringe safe work conditions. • Engage in any other activities or responsibilities as requested by the Supervisor Pre-requisites • NITEC /Higher NITEC in Precision Engineering or equivalent. • At least 2 years working experience in a Precision Engineering environment. • Basic command of written and spoken English. • Able to work weekly rotating shifts	• Working Hours: Shift work • Location/ Postal code: S(469276)
MRO technician	Key Responsibilities • Inspect and document defects accurately in Inspection Repair Records (IRR) • Mechanical Repai • Part Forming • Part Replacement Wor • Assembly and Disassembly Wor • Final inspect completed repair task, ensuring it is serviceable and ready for release to servic • Using Alignment Jig / ASMJ for Repair Work • Carrying out repair work according to repair scheme / routing • Clear routing upon job completion • Produce good quality repair work • Ensure understanding of personal PPE and a safe environment with 5S on workshop Pre-requisites • Diploma/Nitec in Aerospace / Mechanical / Aeronautical Engineering	• Working Hours: Shift work • Location/ Postal code: S(499638)

[Click here for Content Page](#)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Understanding of blue prints, repair instructions & sketches - Possess CAAS A12, B11 & L11/L12 papers would be advantageous - Able to work independently and meet deadlines - A team player with a positive working attitude and keen interest to learn - Candidates without experience are welcome to apply for an entry-level position.	
Operations Engineering Associate	Key Responsibilities - Inspect and document defects accurately in Inspection Repair Records (IRR) - Mechanical Repair - Part Forming - Part Replacement Work - Assembly and Disassembly Work - Final inspect completed repair task, ensuring it is serviceable and ready for release to service - Using Alignment Jig / ASMJ for Repair Work - Carrying out repair work according to repair scheme / routing - Clear routing upon job completion - Produce good quality repair work - Ensure understanding of personal PPE and a safe environment with 5S on workshop Pre-requisites - Diploma/Nitec in Aerospace / Mechanical / Aeronautical Engineering - Understanding of blue prints, repair instructions & sketches - Possess CAAS A12, B11 & L11/L12 papers would be advantageous - Able to work independently and meet deadlines - A team player with a positive working attitude and keen interest to learn - Candidates without experience are welcome to apply for an entry-level position	- Working Hours: Shift work - Location/ Postal code: S(469276)
Technician	Key Responsibilities - Perform work at cell level to meet the production schedule. - Assemble, disassemble, perform minor cleaning, inspect, troubleshoot, and test in accordance with Component Maintenance Manual. - Promptly resolve issue and ensure all repair cost estimates are updated accurately. - Work in close cooperation with supervisor and other support personnel to resolve problems as when necessary. - Adhere to Quality Management System (e.g. AS9110C / Airworthiness Part 145 requirement) - Understand the use of common measuring equipment like torque wrench, calipers, micrometers, bore and depth gauges.	- Working Hours: Shift work - Location/ Postal code: S(499638)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Complies with all Environment, Health & Safety policies, and regulations - Complies with all US and Singapore Export Control Regulations - Actively participate in process improvement and environmental, health and safety activities. Pre-requisites - NITEC/Higher NITEC/Diploma in Engineering (Mechanical / Mechatronics / Electronics/ other Aerospace related courses) - Personnel with passed in Air legislation CAAS/ EASA papers L12/ L11/ M10, or other industry related qualifications would have added advantage. - Ability to read, write and understand English. - To read and work from technical and service manuals, technical orders, sales orders, specification, drawings, and other written instructions. - Computer literacy (Knowledge in SAP will be preferred). - Good communication skills needed, both oral and written. - Candidates with no prior aviation experience are also welcomed to apply (Training will be provided)	

#3 GE Aerospace

Providing our aviation customers with the most technologically advanced and productive engines, systems and services for their success. Singapore has two repair facilities located in Loyang Industrial Park and one new make facility located in Seletar Aerospace Park. With over 2,200 employees working in our three facilities, we repair, refurbish and manufacture high and low-pressure components for more than 100 aircraft engine customers around the world with excellent turnaround time and quality.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Certifying Staff Inspector	Key Responsibilities You will perform visual and dimensional inspections to written quality plans on incoming, in-process, and finished engine components, working closely with operations to ensure regulatory and quality compliance and to issue ARC for release of components back to service. Role Overview: - Ensure quality of parts meet specification requirements. - Ensure proper work clearance, correctness and completeness. - Prevent non-conforming parts from proceeding to the next work station. - Provide support to Manufacturing Engineers and Quality System Engineers for evaluation, investigations, audits related activities.	Working Hours: 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am Permanent 3rd Shift: 12.30 Am – 7.50 am Rotation of 1st and 2nd Shift is required Shift pattern may change due to business needs.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Collect data, feedback on the quality of parts inspected to the Manufacturing Engineers and Quality System Engineers. - Perform visual and dimensional inspections, and set area management of the parts. - Perform scheduled maintenance and housekeeping tasks. - Verify completion of all maintenance tasks. - Issue ARC to release components back to service. Pre-requisites - Pass CAAS M10, CO2, TM1 and M15. 2 years relevant MRO work experience - Practicing certifying staff in recent 6 months. - Knowledge of CAAS, EASA, FAA regulations.	Location/ Postal code: S(508726)
Component Repair Technician (Airfoil)	Key Responsibilities - You will perform polishing, restoration and blending work on parts assigned in according with established operating procedure. Highlighting any discrepancies or irregularities to Facilitator/Engineer to resolve problems and meeting required daily/weekly output Role Overview: - Perform hand blending & polishing operations, followed by self-inspection of blended parts to the tolerance and specifications - Read and correct interpretation of Operation Sheets and perform to the expected requirements - Perform scheduled maintenance & housekeeping tasks Pre-requisites - Minimum GCE 'O' level with 3 years of relevant experience; or - Preferably NITEC/Higher NITEC in Mechanical/Precision Engineering or equivalent; or - Diploma in Mechanical/Precision/Manufacturing Engineering - Able to read and understand the manufacturing operation sheets and standard operation procedures in English Preferred Qualifications: - Good mechanical aptitude. - Knowledge in CNC programming - Ability to comprehend technical drawings/instructions - Ability to use measuring instruments - Previously worked in a manufacturing environment - A team player	- Working Hours: 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am Permanent 3rd Shift: 12.30 Am – 7.50 am Rotation of 1st and 2nd Shift is required Shift pattern may change due to business needs. - Location/ Postal code: S(508726)
Component Repair Technician (Machining)	Key Responsibilities You will be responsible to set up and operate machines such as CNC machines in Milling, Grinding and Lathe; Electrical Discharge Machine (EDM); Surface Grinding; VT Lathe and various conventional machines and specialized equipment to perform machining operations.	Working Hours: 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Role Overview: Set up and operate all types of conventional or CNC machines such as electrical discharge machine, laser machine, lathe, radial grinder, reciprocal grinder, milling machine, drilling machine and specialized equipment to perform machining operation of the most complicated nature in the making of jigs, fixtures, tools, dies, gauges, test equipment and product parts, and their rework or modifications. • May follow a particular product through the machine shop using a variety of machine tools to complete the finished product • Use all types of standard and special gauges, various hand tools • Maintain pertinent records; work according to technical drawings and instructions • Perform scheduled maintenance & housekeeping tasks The Ideal Candidate: • Minimum GCE 'O' level with relevant experience in Machining, CNC Machining. Pre-requisites • Minimum GCE 'O' level with 3 years of relevant experience; or • Preferably NITEC/Higher NITEC in Mechanical/Precision Engineering or equivalent; or • Diploma in Mechanical/Precision/Manufacturing Engineering • Able to read and understand the manufacturing operation sheets and standard operation procedures in English	Permanent 3rd Shift: 12.30 Am – 7.50 am Rotation of 1st and 2nd Shift is required Shift pattern may change due to business needs. • Location/ Postal code: S(508726)
Component Repair Technician (Mechanical Clean)	Key Responsibilities You will independently operate mechanical cleaning processes for all shops' component repair operations. Role Overview: • Perform grit blast, shot peen, glass peen, tumble, ultrasonic, vapor blast, etching, water flow, turbo jet washer, blade flusher, plastisol injection, plastisol burnout and barrel finishing, honey comb seal removal • Perform necessary pre-checks before operations • Ensure all production data are filled in correctly in the Log Book • Ensure process and certification are in line with due date • Differentiate the different tumbler, shot and glass peening machine utilization • Perform daily maintenance checklist and ensure safe working practices • Perform scheduled maintenance & housekeeping tasks Pre-requisites • Minimum GCE 'O' level with 3 years of relevant experience	• Working Hours: 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am Permanent 3rd Shift: 12.30 Am – 7.50 am Rotation of 1st and 2nd Shift is required Shift pattern may change due to business needs. • Location/ Postal code: S(508726)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Able to read and understand the manufacturing operation sheets and standard operation procedures in English Preferred Qualifications: • Exposure in operating tumbler and peening machines • Able to perform quality audits and pre-production qualification procedures • Able to multi task and ensure proper documentation and handling of log books • Able to operate manual and auto grit blast machine • Discipline and strict adherence to Operating and Quality procedures • Fully understand process parameters and able to produce good quality parts • Willing to work in a hot and noisy environment • A team player	
Component Repair Technician (NDT)	Key Responsibilities You will perform Non-Destructive Testing and its related duties in accordance with the written instructions and specific calibration requirements. Role Overview: • Perform specific calibrations, NDT and specific evaluations for acceptance or rejection of parts • Correct interpretation and understand the inspection operation sheets and work instruction • Organize, sort and prepare the parts for NDT inspection • Load, unload and operate either the real-time XR, UT or auto FPI line effectively • Perform either X-Ray Inspection, Ultrasonic Inspection, Fluorescent Penetrant Inspection, Eddy Current Inspection, Magnetic Particles Inspection in accordance with the inspection operation sheets • Ensure the equipment operation readiness always • Assist the Engineer for any inspection evaluation and reportin • Upkeep of process system and testing equipment to ensure its continuous operations in compliance to approved documents • Prepare and clean parts before and/or after inspection. • Conduct audits in NDT area to ensure continuous system compliance to meet regulatory agencies requirements • Perform scheduled maintenance & housekeeping tasks The Ideal Candidate: • Prior experience in NDT Pre-requisites • Diploma holders in Aircraft Maintenance/Aerospace Engineering; or • Preferably CAAS Approval in NDT certification	• Working Hours: 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am Permanent 3rd Shift: 12.30 Am – 7.50 am Rotation of 1st and 2nd Shift is required Shift pattern may change due to business needs. • Location/ Postal code: S(508726)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Able to read and understand the manufacturing operation sheets and standard operation procedures in English	
Component Repair Technician (V&D Inspector)	Key Responsibilities You will perform visual and dimensional inspection to written quality plans on incoming in-process and finished engine components Essential Responsibilities - Ensure quality of parts meet specification requirements - Ensure proper work clearance, correctness and completeness - Prevent non-conforming parts from proceeding to the next work station - Provide support to Manufacturing Engineers and Quality System Engineers for evaluations, audits related activities - Collect data, feedback on the quality of parts inspected to the Manufacturing Engineers and Quality System Engineers - Perform visual & dimensional inspections, and set area management of the parts - Perform scheduled maintenance & housekeeping tasks Pre-requisites - Diploma in Mechanical/Precision/Manufacturing Engineering - Basic command of written and spoken English	- Working Hours: 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am Permanent 3rd Shift: 12.30 Am – 7.50 am Rotation of 1st and 2nd Shift is required Shift pattern may change due to business needs. - Location/ Postal code: S(508726)
Digital Transformation Intern	Key Responsibilities GE Aerospace Singapore is seeking a motivated Digital Transformation Intern to support our initiatives in leveraging technology to enhance operational efficiency and drive innovation. This role offers a unique opportunity to gain hands-on experience in a dynamic aerospace environment. Role Overview: - Support the development and implementation of LMS system. - Collaborate with various departments (e.g., engineering, operations, labs) to identify pain points and propose solutions. - Participate in data collection, cleaning, and preparation activities to support digital transformation projects. - Contribute to the creation of documentation, training materials, and presentations related to workflow projects. - Support project management activities, including tracking progress, identifying risks, and communicating updates. - Conduct user acceptance testing (UAT) for new digital solutions and gather feedback for continuous improvement. - Assist in the maintenance and optimization of existing digital systems and processes. - Create onboarding content/digital learning materials with VR/AR tools	- Working Hours: 7:30am - 4:48pm - Location/ Postal code: S(508726)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Ideal Candidate - Proactive, detail-oriented student with strong analytical and problem-solving skills who is eager to learn and apply digital technologies in a collaborative, fast-paced environment. Communicate effectively, manage multiple tasks independently, and bring a strong interest in improving systems, workflows, and learning solutions through innovation. Pre-requisites - Currently pursuing a bachelor's degree in aerospace, Aviation, or a related field. - Strong analytical and problem-solving skills with a keen interest in digital technologies. - Proficiency in Microsoft Office Suite (Excel, PowerPoint, Word). - Familiarity with VR/AR tools is a plus. - Basic understanding of project management principles is desirable. - Prior internship experience in a technology or business environment is an advantage. - Excellent communication and interpersonal skills, with the ability to work effectively in a team environment. - Proactive, self-motivated, and eager to learn new technologies and processes. - Ability to work independently and manage multiple tasks effectively.	
EHS Intern	Key Responsibilities We are looking for an enthusiastic and motivated Environmental, Health and Safety (EHS) intern (Mechanical/Electrical/Mechatronics/Environmental/Sustainability focus) to support the planning and execution of site- wide EHS initiatives and programmes. This role offers hands- on experience in environmental, health and safety projects. It is ideal for mechanical, electrical, or sustainability students with a strong dedication in promoting interest in workplace Environmental, Health and Safety. Role Overview: Key responsibilities include: - Assist in conducting safety audits and inspections across various departments. - Help develop and implement safety training programs for employees. - Support the preparation of safety and environmental reports and documentation. - Participate in incident investigations and risk assessments. - Collaborate with team members to identify safety hazards and recommend improvements. - Maintain safety and environmental records in compliance with regulations.	- Working Hours: 7:30am - 4:48pm - Location/ Postal code: S(508726)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Assist in organizing safety and environmental meetings and workshops. Ideal Candidate - Mechanical or electrical engineering student (or recent graduate) who is passionate about promoting and eager to apply technical knowledge to real- world Environmental, Health and Safety challenges in a manufacturing or industrial setting. Pre-requisites - Currently pursuing a degree in Mechanical Engineering, Electrical Engineering, Mechatronics Engineering, Environmental Engineering, or a related discipline. Preferred Qualifications - Strong interest in workplace safety and environmental regulations. - Excellent organizational and communication skills. - Ability to work independently and as part of a team. - Proficient in Microsoft Office Suite (Word, Excel, PowerPoint).	
Manufacturing Intern	Key Responsibilities Intern should learn and apply lean as part of P62 transformation journey and implement read across of best practices to other cell/areas from the past Kaizen/Shingi event. Role Overview: - Participate in organisational continuous improvement initiatives in manufacturing quality, productivity and cost reduction. - Perform evaluation and analysis for repair processes that will be used in capacity and forecast analysis database. - Implement read across of best practices within the business Ideal Candidate: - A motivated, team-oriented intern pursuing a degree in Mechanical, Aerospace, or Industrial Engineering who is eager to learn, contribute in a collaborative environment, and bring experience with 3D printing software, with AI familiarity would be advantage. Pre-requisites Required Qualifications: - Pursuing a Bachelor's degree in related Engineering disciplines such as Mechanical Engineering/ Aerospace Engineering/Industrial Engineering Preferred Qualifications: - Experience with 3D printing software skills and Artificial intelligence (AI)	- Working Hours: 7:30am - 4:48pm - Location/ Postal code: S(508726)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
NPI Intern	Key Responsibilities Assist the NPI team in the preparation for, conduct of, and data documentation of process trials, repair source substantiation demonstrations. Ideal Candidate: - Proactive Mechanical or Aerospace Engineering graduates with strong fundamentals in mechanical engineering, drawings, and GD&T, who learn quickly, communicate well, and thrive in a collaborative, fast-paced environment. Pre-requisites - Degree in Mechanical and Aerospace Engineering is preferred. - Knowledge of mechanical engineering principles and Microsoft Office applications. Preferred Qualifications: - Knowledge of engineering drawings and GD&T, Technical Writing, Lean principles. - Able to work independently with initiative, with good communication and collaboration skills. - Humble: respectful, receptive, agile, eager to learn. - Transparent: shares critical information, speaks with candor, contributes constructively. - Focused: quick learner, strategically prioritizes work, committed - Problem solver: analytical-minded, challenges existing processes, critical thinker.	- Working Hours: 7:30am - 4:48pm - Location/ Postal code: S(508726)

#4 MFI Logistics

Mitra Famosa International Private Limited (MFI) is a logistics company based in Singapore, established on 18 December 2019. MFI specializes in freight forwarding, packing, and crating services. The company has a strong presence across Indonesia, with operations in Jakarta, Surabaya, Semarang, and Bali.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Freight Operation Officer	Key Responsibilities - Coordinate and manage the logistics and shipping operations for in and out bound freight. Assist in preparing and reviewing and monitor, track shipment Pre-requisites - Min GCE 'O' Level - Knowledge of Air/Sea freight logistic and shipping operations is advantageous - Knowledge of Microsoft Office - Good attention to detail and accuracy in handling data and document	- Working Hours: 8.30am to 5.30pm (Monday - Friday) 8.30am to 12.30pm (Saturday) - Location/ Postal code: S(408571)
HR Manager	Key Responsibilities - Manage full Spectrum of HR function and support Management in building a professional, compliant and positive workplace Pre-requisites - Practical, confident in handling employee matters and comfortable working with both office and operational teams in a logistics environment.	- Working Hours: 8.30am to 5.30pm (Monday - Friday) 8.30am to 12.30pm (Saturday) - Location/ Postal code: S(408571)
Logistics Assistant	Key Responsibilities - Coordinate and manage the logistics and shipping operations for in and out bound freight - Assist in preparing and reviewing and monitor, track shipment. Pre-requisites - Min GCE 'O' Level. Knowledge of Air/Sea freight logistics and shipping operations is advantageous. Knowledge of Microsoft Office. Good attention to detail and accuracy in handling data and document.	- Working Hours: 8.30am to 5.30pm (Monday - Friday) 8.30am to 12.30pm (Saturday) - Location/ Postal code: S(408571)
Shipping Coordinator	Key Responsibilities - Coordinate and manage the logistics and shipping operations for in and out bund freight. - Assist in preparing and reviewing and monitor, track shipment. Pre-requisites - Min GCE 'O' Level. Knowledge of Air/Sea freight logistics and shipping operations is advantageous. Knowledge of Microsoft	Working Hours: 8.30am to 5.30pm (Monday - Friday) 8.30am to 12.30pm (Saturday)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Office. Good attention to detail and accuracy in handling data and document.	Location/ Postal code: S(408571)
Warehouse Senior Manager	Key Responsibilities - Responsible for leading and overseeing end-to-end warehouse operations, ensuring efficient inventory management Pre-requisites - Strong knowledge of warehouse processes, inventory management, WMS/ERP systems and supply chain operations - KPI in operational management	- Working Hours: 8.30am to 5.30pm (Monday - Friday) 8.30am to 12.30pm (Saturday) - Location/ Postal code: S(486147)

#5 Safran Electronics & Defense Services Asia

We are the leading repair and overhaul shop for avionics components and Safran's first avionics Centre of Excellence in Asia. Safran's main business segments are in the repair, support and distribution of Safran OEM avionics equipment and repair of third-party OEM avionics, which comprises of Safran Landing Systems, Safran Electrical & Power, Safran Electronics & Defense, Honeywell, Rockwell, Thales and Boeing. Safran is also the Authorized Repair Station for Airbus Avionics, and L3 Comm.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Accountant	Key Responsibilities Finance and Internal Controls Responsible for and authorized with the function of:- - Full spectrum of finance and accounting responsibilities - Ensure compliance to SAS/IFRS accounting principles Financial Manual procedures - Participate in financial reporting; monthly/quarterly/annually closing process - Liaise with internal and external auditors and tax consultants - Operate as part of an effective team and contributes proactively to the efficient performance of the team - Perform Head-Office and statutory reporting; budgeting and cash flow forecast - Internal controls and corporate governance compliance - Perform test of controls and determines adequacy of internal controls and compliance with existing group policies - Highlight non-compliance with Finance policies and identify gaps for improvement - Responsible for annual group internal controls campaign - Provide support to trade compliance and fraud awareness program within the company - Comply with health, safety and environment (HSE) regulations as prescribed by law and company's policies	- Working Hours: 44 working hours - Location/ Postal code: S(498756)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Actively participate and contribute to HSE initiatives & Corporate HSE programs; HSE Risk Communications & Mitigation - Any other official duties assigned Pre-requisites Experience and Qualifications - Degree in Accounting with at least 1 to 3 years of working experience in similar position - Technically competent with up-to-date knowledge of financial reporting standards - Able to work independently and effectively, under pressure and to meet deadlines - Experience in international group and reporting to overseas HQ - Good working knowledge of Microsoft Excel	
Aerospace Technician	Key Responsibilities Role Summary This role is responsible for the maintenance, troubleshooting, inspection, testing, repair, and release-to-service of aircraft components in accordance with approved technical documentation, airworthiness requirements, and quality standards. The role involves interpreting maintenance manuals and service instructions, completing accurate maintenance records, ensuring compliance with safety and regulatory requirements, and contributing to continuous improvement initiatives. The incumbent is expected to work independently with minimal supervision, maintain high standards of workmanship, support operational efficiency, and collaborate effectively within the workshop environment to meet customer and organizational objectives. Job Responsibilities - Disassemble various types of aircraft components - Perform trouble shooting, assembly, inspection and testing of aircraft components - Perform minor rework or call out the relevant repair scheme - Read and understand Component Maintenance Manual (CMM), Service Bulletins, Standard Practices or other relevant Airworthiness Data - Complete the documentation and records for each component and where applicable, sign and stamp each stage of the work performed - Release of components to service - Proficient in most of the requirements for multiple products - Cost conscious and have a sense of urgency to complete jobs by stipulated deadlines - Ability to work in various areas of the shop, uses sound judgment and is a team player	- Working Hours: 44 working hours - Location/ Postal code: S(498756)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Accept ownership for the work assigned to him and perform his job in a safe and proficient manner - Able to work independently with minimum supervision and possess basic problem-solving skills - Aid in the upkeep of their personal work area, workshop and shared facilities and equipment - Participate in the Continuous Improvement projects to promote efficiency and productivity. - Comply with all health, safety and environment (HSE) regulations as prescribed by law - Actively participate and contribute to HSE initiatives, Corporate HSE programs, and HSE risk communications & mitigations. - Any other duties assigned. Pre-requisites Qualifications & Experiences - Diploma / Nitec / Professional Certificates in Electrical / Electronics / Mechanical / Aerospace Engineering - Preferably with 2 years' experience in aircraft component repairs and maintenance (fresh graduates with the relevant skills are welcome to apply) - Good written and spoken English essential - Good computer and interpersonal skills - Relevant CAAS papers will be an advantage Key Skills - Technical Skills - Aircraft component troubleshooting - Assembly/disassembly of aircraft components - Inspection and testing - Interpretation of CMMs and airworthiness documentation - Maintenance documentation and release-to-service procedures - Soldering experience (Level 3) - IPC Trained (J-Std, 610A, 7711/7721) preferred - Understanding of Electronics schematics diagrams - SAR7 or SAR66 papers - Soft Skills - Problem-solving - Attention to detail - Accountability/ownership - Teamwork - Time management and ability to meet deadlines - Safety awareness	
Engineer	Key Responsibilities Job Description Industrial Transfer & Capability Development Coordinate transfer of product equipment, procedures, test benches, and documentation.	Working Hours: 44 working hours

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Lead and implement new repair capabilities for SAFRAN and partner OEMs. - Conduct feasibility studies and analyze market or investment data. - Develop and source new equipment and consumables; manage investments in testing and repair policies. - Write, review, and correct technical documents. - Train technicians and validate shop processes. Project Management - Track project progress, report milestones, and control expenses. - Manage contractors, suppliers, and maintenance plans. Customer Support - Provide technical support to customers, OEMs, and partners in the Asia-Pacific region. - Monitor product reliability, analyze in-service data, resolve technical complaints, and recommend improvements. - Prepare reports, documentation, and deliver training. Repair Operations - Lead and support repair operations and workshops. - Oversee technician teams and internal stakeholders to ensure high performance, profitability, and quick processing. - Review and validate shop test procedures. - Manage repair orders, supplier sourcing, and support continuous improvement initiatives. Department Management Support - Teamwork & Backup other engineers and team members. - Solve production issues, implement process improvements, and ensure effective communication across departments. Health, Safety & Environment - Comply with all HSE regulations and participate in related initiatives. Continuous Improvement - Drive and participate in company-wide improvement and innovation programs such as ONE SAFRAN, Lean, QRQC, 5S, root cause analysis, etc. Pre-requisites Qualifications & Experience - Bachelor's degree in Mechanical or Electrical or Avionics or Aeronautical Engineering 1 to 3 years of experience in engineering, product support, and repair operations (aerospace preferred) - Experience with project management, calibration, maintenance environments, and technical documentation.	Location/ Postal code: S(498756)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Proficient in product support, troubleshooting, and design or wiring of electronics test fixtures. - Knowledge of aviation regulatory requirements (e.g., Part 145) and quality systems (ISO9000, AS9110) Key Skills - Technical writing, interpreting schematics drawings. - Knowledge of IPC standards, wiring or electrical & test equipment. - Strong project, time & cost management (Create project timelines, allocate resources, set priorities, and keep tasks & budget on schedule) - Proficiency with Microsoft Office, Teams, and basic SAPERP systems. - Excellent communication, teamwork, analytical, and problem-solving skills. - Must be able to multi-task in a dynamic environment, communicate effectively, and maintain a high standard for safety and quality.	
Logistics Specialist	Key Responsibilities Duties and Responsibilities - Handling of goods receiving - Issuance of goods and spare parts internally to workshop for repair activity - Handling of shipments to customers - Liaise internally with sales department and workshop - Liaise externally with forwarders - Proper handling, sorting and archiving of all documents records, paperwork related to the store activities. - Observe and apply safety at the workplace standards (such as wearing PPE), work instruction and procedure. - Report any discrepancies, non-conformity to the store leader / supply chain manager. - Participate in implementation of project / adhoc requirements / investigations related to store activities. - Comply with all health, safety and environment (HSE) regulations as prescribed by law and company's policies. - Take up the role of an appointed officer as required by Safran HSE and/or regulatory requirement - when necessary. - Actively participate and contribute to HSE initiatives & Corporate HSE programs and in HSE risk communications & mitigations. - Any other duties assigned Pre-requisites - A team player - CAAS paper of L11 or L12 will be an added advantage - Class 3 driving license will be an added advantage - Preferably with knowledge of the aviation industry	- Working Hours: 44 working hours - Location/ Postal code: S(498756)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Procurement Associate	Key Responsibilities Duties and Responsibilities - Responsible for sourcing and purchasing of aircraft parts and consumables from approved suppliers - Responsible for placing purchase orders - Responsible for KPI reporting - Identify opportunities and implement actions to reduce time and cost - Manage and develop supplier base and distributors to achieve competitive cost, quality and delivery performance - Comply with all health, safety and environment (HSE) regulations as prescribed by law and company's policies. - Actively participate and contribute to HSE initiatives & Corporate HSE programs and in HSE risk communications & mitigations. - Take up the role of an appointed officer for HSE / Safran Group policies as required - Perform job / tasks as assigned by the management and other duties as required Pre-requisites Experience and Qualifications - Diploma in Procurement, Supply Chain or relevant domains - Fundamental in supplier and distributor management - Excellent communication skills and able to interact with people of all levels - SAP experience would be appreciated (basic knowledge of transactions)	- Working Hours: 44 working hours - Location/ Postal code: S(498756)

#6 SATS

Headquartered in Singapore, SATS Ltd. (SGX stock code: S58) is one of the world's largest providers of air cargo handling services and Asia's leading airline caterer. SATS Gateway Services provides airfreight and ground handling services including passenger services, ramp and baggage handling, aviation security services, aircraft cleaning and aviation laundry. SATS Food Solutions serves airlines and institutions, and operates central kitchens with large-scale food production and distribution capabilities for a wide range of cuisines. SATS is present in the Asia-Pacific, the Americas, Europe, the Middle East and Africa, powering an interconnected world of trade, travel and taste. Following the acquisition of Worldwide Flight Services (WFS) in 2023, the combined SATS and WFS network operates over 225 stations in 27 countries.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Aircraft Aesthetics Specialist - AIC	Key Responsibilities - You will assist your officer to ensure there are sufficient resources deployed to facilitate interior cleaning of aircraft and sufficient inventory (such as cleaning materials, airline items, etc) for operational requirements. In addition, you monitor for changes in flight schedules and update the flight handling team accordingly, and act as a gatekeeper for the issuance receipt of equipment, material and/or airline items to and from AIC staff. Pre-requisites - Able to read, write and communicate in English - Comfortable using computers - Able to work in a team and independently in a fast-paced environment - Comfortable with shift work	- Working Hours: Shift work - Location/ Postal code: Changi Airport Terminal
Auxiliary Police Officer	Key Responsibilities - Stationed at the frontlines to provide security services for airlines, protect modern aircraft fleets, and ensure the safe transport of travelling passengers. - Other ad-hoc duties include securing the safety of other vital installations in Singapore. Pre-requisites - Able to take and pass IPPT - Normal Colour Vision - Able to perform rotating shift	- Working Hours: Shift work - Location/ Postal code: 30 Airline Road Singapore 819830 SATS Airfreight Terminal
Customer Care Specialist	Key Responsibilities - Attend to passengers with arrival claims with mishandled and damaged baggage. - Raise reports of mishandled and damaged bags, in accordance with the various airlines' requirements. - Trace mishandled baggage and keep passengers informed of the tracing status - Assist passengers with odd size bags - Answer hotline calls on baggage matters	- Working Hours: Shift work - Location/ Postal code: Changi Airport Terminal

[Click here for Content Page](#)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites • Possess Professionalism, Patience and a "People-first" attitude • Comfortable with shift work	
Customer Services Agent (PAX)	Key Responsibilities • Greeting passengers upon their arrival and ensuring a smooth departure process. This includes checking in and managing various flights and customer requests. • Assisting passengers with special needs. This includes helping passengers with reduced mobility, non-English speaking passengers and unaccompanied minors. • Providing customer service in exclusive premier lounges at Changi Airport which are designed to provide passengers with maximum comfort as they relax and unwind before their flights. This includes the provisions of the meet/greet services at the reception area and attending to the needs of lounge guests in a proactive manner. Pre-requisites • Pleasant with a cheerful disposition and good interpersonal skills • Dynamic individual with service aptitude and willingness to go the extra mile • Able to work well in teams • Proficient in English and a second language for effective communication with international passengers • Meticulous and an eye for details • Good problem-solving skills • Able to perform basic computer transactions	• Working Hours: Shift work • Location/ Postal code: Changi Airport Terminal
Engineering Technician	Key Responsibilities • Perform preventive and corrective maintenance on airport vehicles and project works where required. • Liaise with stores to resolve any matters pertaining to spares • Preparing and submitting relevant paperwork • Other duties as assigned Pre-requisites • Nitec or Higher Nitec qualifications in Automotive (Light vehicles) / Automotive (Heavy vehicles) or equivalent • Preferably 2 years of relevant work experience • Comfortable with working on rotating shifts • Valid Class 3 driving license is an added advantage	• Working Hours: Shift work • Location/ Postal code: SATS Inflight Catering Centre 1
Operations Assistant / Operations Assistant (Delivery)	Key Responsibilities • You will perform cargo acceptance and manifesting. Other duties also include warehousing work and preparation of cargo for shipment. You will need to operate a forklift. For OA delivery, you will need a Class 3 driving license to drive equipment like forklifts and tractors.	• Working Hours: Shift work • Location/ Postal code: 30 Airline Road Singapore 819830 SATS

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites • Able to read and understand basic English • A valid class 3/D driving license (For OAD/Driving roles) • Comfortable with shift work	Airfreight Terminal
Passenger Service Associate (SATS - Asia-Pacific Star Pte Ltd)	Key Responsibilities • Checking in passengers • To assist and guide passengers on the use of Self-Service Kiosk and Auto Bag Drops • Gate handlings duties, including communicating with airlines crews and coordinating departure activities with various departments • Guiding and escorting transit passengers from arrival gate to Transfer Holding Area (vice versa) • Assisting passengers who require special assistance • Any other Ad-hoc duties assigned by your supervisor. Pre-requisites • Able to perform rotating shift work including weekends and public holidays • Customer Oriented and a good team player • Comfortable with using computer • Able to converse and write in English confidently	• Working Hours: Shift work • Location/ Postal code: Changi Airport Terminal 4

#7 Singapore Aero Support Services (SASS)

Singapore Aero Support Services Pte Ltd is a leading aviation company that specializes in cabin and line maintenance services and is a wholly owned subsidiary of SIA Engineering.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Aircraft Exterior Cleaner (AAD)	Key Responsibilities - To perform exterior aircraft surface washing and cleaning. - To operate scissor lift operation to support the cleaning as & when required. - Any other duties assigned by the superior. Pre-requisites - Any discipline with or without experience in cleaning - Must be able to work at height. - Possess of driving license is an advantage, but not compulsory. - Able to understand and communicate in simple English. - Able to work rotating shifts, including weekends and public holiday	- Working Hours: 1642 to 0230 and 2300 to 0848, Mon to Fri (Including Public Holidays) - Location/ Postal code: S(819838)
Aircraft Interior Cleaner (CDC)	Key Responsibilities Conduct cleaning work inside the Aircraft Cabin - Passenger seats, attendant seat cleaning - Lavatories cleaning - Gally cleaning - Ceiling panels, Sidewall panels, dado panels cleaning - Cabin door cleaning - Carpet cleaning - Any other duties as assigned by the supervisor. Pre-requisites Any discipline with or without experience in cleaning - Able to work in a warm and humid environment. - Able to understand and communicate in simple English. - Able to work 12 hours rotating shifts, including weekends and public holidays.	- Working Hours: 12 hrs rotating shift work - Location/ Postal code: S(819838)
Assignment Officer	Key Responsibilities - Assign crew for water and lavatory servicing for arriving/departing flights and closely monitor if the crew had carried out the required servicing - Assign GS crew for ground equipment support for aircraft when there is a request. - Monitor flight changes, call backs, text messages, radio communications and telephone calls for services and inform the operators accordingly; - Update all ground equipment status and report all defective equipment to supervisor - Assist duty Supervisor to update on delays and any operational issue - Any other duties assigned by team leaders and superiors	- Working Hours: Rotating shift work - Location/ Postal code: S(819838)

[Click here for Content Page](#)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites • Diploma/NITEC in Aviation/Airport Operations or equivalent • Comfortable with shift work arrangements • Possess good communication skills • Good team player	
Cabin Technician / Trainee	Key Responsibilities • Able to inspect and repair passenger seats, galleys, and lavatories and maintain aircraft conditions. • Comprehensive knowledge of aircraft operations and activities and facility maintenance. • Install cabin interior components into commercial aircraft, including seat tracks, overhead bins, galleys, side panels, bulkheads, etc. • Perform functional and aesthetic inspection of aircraft cabin interiors. • Document any defects, perform troubleshooting and carry out rectification. • Support cabin modification, retrofitting and component repair tasks. • Maintain the quality of the aircraft interiors on the operated fleet. • Performs such other duties as assigned to him by his superiors. Pre-requisites • Must have an educational background in aviation, Or • NITEC / Higher NITEC, preferably in an Engineering discipline • At least 2 years of working experience in the aviation industry, excluding OJT. • Ability to perform tasks in high-noise areas and at great heights. • Able to work in a warm and humid environment. • Able to communicate effectively verbally in writing in standard English. • Able to work rotating shifts, including weekends and public holidays. • Welcome aircraft technician, who has experience in performing maintenance, repair and overhaul of aircrafts in one of the following trades: • Mechanical (B1) • Avionics (B2) • Sheetmetal • Cabin	• Working Hours: 12 hrs rotating shift work • Location/ Postal code: S(819838)
Control Room Officer	Key Responsibilities • To monitor and update any changes to the daily flight schedules and send details to respective parties. • Assist in coordinating aircraft ground time for related maintenance tasks. • Respond to and monitor telephone service for on-call maintenance requests.	• Working Hours: Shift Work – MNXX (1 day Morning 1 day Night, Rest 2 days)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Read telex and action accordingly. - Documentation of activity log. - Performs such other duties as assigned to him by the shift supervisor. Pre-requisites - NITEC / Higher NITEC, preferably in an Engineering discipline - Must be proficient in Microsoft Excel, Word, and Outlook. - Able to communicate effectively verbally in writing in standard English. MUST be able to work rotating shifts, including weekends and public holidays.	1. 0900 to 2200 2. 2100 - 1000 - Location/ Postal code: S(819838)
Driver	Key Responsibilities - To safely transport staff within the apron area from one location to another. - To deliver aircraft spares and components within the apron area. - To ensure the vehicles are clean and in a safe condition. - Performs such other duties as assigned to him by his superiors. Pre-requisites - Valid LTA Class 3 Driving license. - Candidates with an Apron Driving Permit (ADP) will have an added advantage. - Able to understand and communicate in simple English. - Able to work rotating shifts, including weekends and public holidays.	- Working Hours: 12 hrs rotating shift work - Location/ Postal code: S(819838)
Ground Equipment Operator (GEO)	Key Responsibilities - Perform water and lavatory servicing to all types of aircraft. - Provide and operate full ground support equipment such as ground power units, air-start, air conditioning units and Brake Cooling Unit. - Operate conventionally and Towbarless Airtug/Ground Power Towing for Pushback and Towing on all types of aircraft. - Performs Equipment preventative, routine inspection and towbar count. - Carry out other duties associated with aircraft water/lavatory systems and full ground support equipment. - Any other duties as assigned by the supervisor Pre-requisites - Minimum Nitec/ Diploma in Engineering or equivalent 1-3 years of relevant working experience in aviation or related industries - Possess LTA Class 3 driving license - Able to perform 12 hours rotating shift	- Working Hours: Rotating shift work - Location/ Postal code: S(819838)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Ground Support Equipment (GSE) Mechanic	Key Responsibilities - Carry out daily bay sweep check and any replacement required - Repair of non-motorised equipment such as maintenance steps, hydraulic carts, nitrogen carts, aircraft tow bar etc. - Perform preventive and corrective maintenance in accordance with approved documents - Ensure proper and accurate details filled up and signed off on job card and task sheets upon completion of work - Ensure equipment is in working/serviceable condition before releasing to user - Able to read and understand OEM manuals and repair/maintenance instruction - Any other duties as assigned by the supervisor Pre-requisites - Candidate must possess minimum Professional Certificate/NITEC in Engineering (Mechanical/Automotive) or equivalent - Min 2 Years of working experience on repair of mechanical and/or hydraulic equipment - Working Hours: 8am to 5.30pm, Monday to Friday	- Working Hours: 8am to 5.30pm, Monday to Friday - Location/ Postal code: S(819838)
Logistic Assistant	Key Responsibilities - Perform collection of spares within the required timeframe between warehouse and bay. - Check part number, serial number and quantity before driver send to destination. - Highlight any discrepancy to the storeman or supervisor. - Ensure signoff and handover/takeover is done properly. - Write manifests for all the item collected in warehouse. - Any other duties assigned by supervisor Pre-requisites - Min. Nitec in any discipline with 1-2 years of logistics working experience. - Forklift license will be advantageous. - Must be able to work afternoon shift permanently and overtime as & when required.	- Working Hours: 1400 to 2330, Mondays to Fridays - Location/ Postal code: S(819838)
Mechanic (EM - Automotive), Changi North	Key Responsibilities - Troubleshoot and repair of hydraulic and electrical system for Aircraft Tow Tractors, GPU (Ground Power Unit), ACU (Air Conditioning Unit), ASU (Air Starter Unit), etc. - Ensure preventive maintenance is carried out properly in accordance with approved documents. - Ensure proper and accurate details filled up and signed off on job card and task sheets upon completion of work. - Ensure equipment is in working/serviceable condition before releasing to user. - Perform modification on electrical wiring as necessary with approved documents or data as per OEM recommendation.	- Working Hours: 0800 to 1730 - Location/ Postal code: S(819838)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites - Minimum NiTEC/Diploma in Automotive Engineering or equivalent. - At least 1 years of working experience in Automotive industries. - Candidate with LTA Class 3/4/5 license will have added advantage. - Monday to Thursday, 0800 to 1730 hour, Friday, 0800 to 1700.	
Mechanic (Light Vehicle Repair & Maintenance)	Key Responsibilities - To carry out preventive maintenance on all vehicles in accordance with the given servicing task sheet - Standby and provide onsite recovery of unserviceable vehicle - Carry out minor spray-painting and touch up as per requirement - Inspection of air conditioning system and in vehicle camera and ensure the serviceability - To carry out corrective maintenance arising from vehicle failure or breakdown within the stipulated period, including outside operating hours - Check for on-site condition of tyres, expiry or damaged fire extinguisher, batteries and other requirements required. - Perform daily housekeeping - Any other tasks required by the superiors Pre-requisites - Minimum NiTEC/Diploma in Automotive Engineering or equivalent. - At least 1 years of working experience in Automotive industries. - Comfortable with shift work arrangement. - Singapore Class 3/4/5 driving license required	- Working Hours: 0830 to 1730 (Mon to Fri), 0830 to 1230 (Sat) - Location/ Postal code: S(819838)
Planner	Key Responsibilities - To coordinate and expedite the flow of work and spares within or between departments of an establishment according to aircraft schedule. - Support technical crew and liaise with specialized staff in various departments to ensure smooth and timely completion of planned tasks. Pre-requisites - Minimum Diploma in Aviation/Aerospace Engineering with preferably 2 year experience. - Fresh Engineering Diploma are welcome to apply - Must be proficient in Microsoft Excel, Word, and Outlook - Able to communicate effectively verbally in writing in standard English. - Able to work rotating shifts, including weekends and public holidays.	- Working Hours: 12 hrs rotating shift work - Location/ Postal code: S(819838)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Planning Coordinator	Key Responsibilities - Assist in checking aircraft components and consumables availability - Update on spares ordered and trigger for collection and delivery to the required locations - Coordinate and ensure timely collection and delivery and prioritize based on level of critical - To generate reports on all orders, collection and delivery status Pre-requisites - Minimum Higher Nitec in Aerospace Engineering or Equivalent - Good communication in written and spoken in English. - Able to work in dynamic and fast-moving environment. - SAP experienced preferred - Must be able to perform Shift Works	- Working Hours: Rotating shift work - Location/ Postal code: S(819838)
Premium Cabin Service (PCS) Groomer (Cleaning)	Key Responsibilities - To conduct cleaning work in the aircraft cabin. - To perform seats, leather, carpet cleaning and conditioning and repair as required. - To perform leather ink mark touch-up. - To perform aircraft lavatory cleaning. - Carpet shampooing and spot cleaning. - Any other duties as assigned by the supervisor. Pre-requisites - Any discipline with or without experience in cleaning - Able to work in a warm and humid environment. - Able to understand and communicate in simple English. - Able to work rotating shifts, including weekends and public holiday	- Working Hours: 730am to 530pm 5 days' work week from Monday to Sunday (including weekends and Public Holidays) - Location/ Postal code: S(819838)
Purchasing Assistant	Key Responsibilities - Conducting product research and sourcing new suppliers and vendors - Request quotes and compare prices for maximum ROI. - Track incoming inventory, delivery arrival time and note actual arrival time. - Updating and Maintaining records of all Orders, Payments, and Received Stock - Coordinating with the receiving team and follow up on receiving items. - Establish Professional Relationship with Vendors and Suppliers - Collaborate with financial team members on invoicing and other financial matters. - Any other ad-hoc duties as assigned by the supervisor or management from time to time.	- Working Hours: 0830 to 1730 (Mon to Fri), 0830 to 1230 (Sat) - Location/ Postal code: S(819838)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites - Minimum Nitec in any field with min. 1 year of relevant experience in purchasing - Knowledge and understanding of purchasing processes, policy and systems. - Proficient computer skills, including Microsoft Office Suite (Words, Outlook and Excel) - Excellent verbal and written communication skills; able to negotiate and process contracts. - Able to multitask, prioritize and manage time efficiently. - Accurate and precise attention to details - Able to make decisions in a fast-paced environment.	
Store Assistant	Key Responsibilities - To perform basic data entry into excel and SAP system - To perform picking, packing, stock taking and inventory management - To maintain store tidiness and organize for easy tracing of stocks; - To ensure good receiving in order and verifying the quality and quantity of each collection of delivery - To issue goods receiving of aircraft spare parts and tools to operations Pre-requisites - Nitec/O level - At least 2 years related experience - Basic computer skill required - Class 3 /Forklift driving license will be an advantage - Comfortable with shift work (12-hours rotating) work arrangement	- Working Hours: 12 hrs rotating shift work - Location/ Postal code: S(819838)
Tool Store Assistant	Key Responsibilities - To station at required store location. - Carry out issuance and receipt of items. - Check and Account for serviceability of all items and ensure no losses and damage of items. - Report as per process accordingly if found any losses or damages. - Any other duties assigned by the Supervisor/ Superior. Pre-requisites - Minimum ITE Certificate in any discipline - Basic knowledge in MS Excel or IT literate - Able to communicate in English. - Comfortable with rotating shift work arrangement, Including night shift.	- Working Hours: 7.45am to 7.45pm, 7.45pm to 7.45am, 4 days work 3 days off - Location/ Postal code: S(819838)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Upholstery (Cabin Line Services)	Key Responsibilities - Perform seat cover change, dressing up of seats, replacement of aircraft cabin carpets and curtains. - Perform collection of parts for the above services from designated collection point and return removed items back to designated point Pre-requisites - NITEC / Higher NITEC, preferably in an Engineering discipline - Able to work in a warm and humid environment. - Able to understand and communicate in simple English.	- Working Hours: 1 day Morning - 0830H - 2130H 1 day Night - 2030H - 0930H OFF OFF - Location/ Postal code: S(819838)
		•

#8 Singapore Post

Singapore Post (SingPost) is the country's leading postal and eCommerce logistics provider. The portfolio of businesses spans international postal services, warehousing, fulfilment and last mile delivery, serving customers in more than 220 global destinations. Headquartered in Singapore, SingPost has approximately 3,000 employees. Since its inception in 1858, the Group has evolved and innovated to bring about best-in-class integrated logistics solutions and services, making every delivery count for people and planet.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Associate Engineer	Key Responsibilities - The Engineer is the custodian of the sortation machines which run on the conveyor belt system. Standing at 2 stories tall, the sortation machines form the critical asset of ensuring that the mails, parcels and client items are correctly sorted timely for delivery. - The successful candidate can look forward to a meaningful career in understanding various sortation machines empowering the logistics & supply chain sector. Pre-requisites - Able to work on a 3-shift rotation schedule, including weekends. - Nitec, Higher Nitec or Diploma, preferably in Electrical/Mechanical/Mechatronics. - Basic understanding of simple automation logic 1–3 years of practical experience in an operations, production, and/or facilities maintenance environment. Fresh graduates with a positive attitude will also be considered. - Knowledge of sorting equipment and material handling systems will be an advantage - Having WAH or other relevant safety certificates will be an advantage. - Basic Microsoft Office skills for documentation purposes.	- Working Hours: 5 days work week - Location/ Postal code: S(533864)
Mail Ambassador	Key Responsibilities - Perform daily maintenance checks on assigned company's vehicle and report for any fault discovered - Perform general sorting and allocation of mails and parcels - Operate company vehicles to deliver / collect mail items and parcels (ranging from 10-30kg) at / to assigned locations - Monitor and track the delivery / collection status using in-house application in real-time - Regularly update delivery / collection progress within the in-house application to ensure accuracy - Communicate with supervisor, customers, or other stakeholders to resolve any issues or delays	- Working Hours: 7am-5pm - Location/ Postal code: S(408600) (Various Locations)

[Click here for Content Page](#)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Report any discrepancies, delays, or issues to supervisor for resolution - Perform any other duties as and when assigned by the supervisor Pre-requisites - Possess a valid Singapore Driving License (Class 2B/3) - Familiar with the functions of a smartphone - Able to speak and write English as the work required reading in English manual and for communication to customers - We welcome Singaporean candidates with/without relevant experiences as training will be provided	
Manager, Business Development	Key Responsibilities The Manager, Business Development is responsible for achieving revenue targets by selling and promoting the full range of Logistics solutions. Key duties include preparing accurate sales forecasts and pipelines using the CRM system, analyzing sales data and market trends to ensure objectives are met, and proactively identifying and securing new business through effective negotiation and strong relationship management with key accounts. The role also requires effective internal collaboration for timely and professional proposal delivery. Sales and Target Achievement - Achieve all set revenue targets. - Sell and promote the full spectrum of Logistics solutions, including both postal and courier services. Reporting, Analysis, and Forecasting - Prepare accurate sales pipelines and comprehensive sales forecasts. - Maintain and update all opportunities and pipelines within the CRM system, providing precise sales forecasts. - Provide concise, data/fact-driven analysis on financial results, opportunities, issues, and market trends, including the identification of alternatives and viable options. - Analyze sales results and trends to implement proactive measures to ensure the achievement of objectives. Business Development and Relationship Management - Proactively identify, pursue, and develop strategies to secure new business opportunities. - Negotiate complex deals and ensure high levels of customer satisfaction. - Build and maintain strong, effective relationships with key accounts and decision-makers. Internal Collaboration - Coordinate effectively with internal stakeholders to ensure business proposals are delivered professionally and promptly.	To ask employer during interview

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites • 2 to 3 years of relevant Sales experience in the Logistics Industry • Established capabilities to be able to adapt to a dynamic working environment, and high demand on time sensitive actions • Strong communication and interpersonal skills • Excellent negotiation and presentation skills	

#9 SMRT Corporation

SMRT Corporation Ltd (SMRT) is a leading public transport services provider in Singapore. As the nation's dominant rail operator, SMRT manages and operates the North-South Line, East-West Line, Circle Line, Thomson-East Coast Line, and Bukit Panjang Light Rail Transit. These services are complemented by its bus, taxi, and private hire vehicle operations. Through Kaizen, SMRT enhances lifestyles by creating vibrant transit destinations for commuters and the communities it serves. In addition, SMRT collaborates with Malaysia's Prasarana to design, build, and subsequently operate, and maintain the RTS Link, which will enhance cross-border connectivity between Singapore and Johor. SMRT's core values are encapsulated in the acronym R.I.S.E, which stands for Respect, Integrity, Safety, Service, and Excellence. SMRT is dedicated to providing safe, reliable, and commuter-centric transport services.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Assistant Engineer, EMF	Key Responsibilities To supervise the team in performing preventive and corrective maintenance work on Electrical, Mechanical and Fire Protection System. Duties also include proposing workflow • improvements to improve the reliability of the Electrical, Mechanical and Fire Protection System. Manage his team's performance in achieving established Key Performance Indicators (KPIs) as well as facilitating the work of external contractors. Plans, prioritise and optimise material resources and manpower for scheduled maintenance work and fault. • Mentor and impart knowledge and skills to junior staff. Responsibilities 1. Mechanical and Electrical Systems • To perform preventive maintenance work of Electrical, Mechanical and Fire Protection System • To perform corrective maintenance work of Electrical, Mechanical and Fire Protection System • To assist in conducting fault analysis and troubleshooting of Electrical, Mechanical and Fire Protection System • To supervise the execution of Electrical, Mechanical and Fire Protection System preventive maintenance work • To supervise the execution of Electrical, Mechanical and Fire Protection System corrective maintenance work	• Working Hours: Shift Work • Location/ Postal code: S(437161)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- To perform complex fault analysis and testing of Electrical, Mechanical and Fire Protection System 2. Support Maintenance Activities and Operational Requirement - To supervise the work of contractors and stakeholders external to the Electrical, Mechanical and Fire Protection System to ensure safety requirements and operating standards are met - To ensure proper housekeeping of spare parts, equipment and tools - To document inspection and maintenance activities - To comply with Workplace Safety and Health (WSH) policies, procedures and regulations when carrying out work - To comply with Rapid Transits System (RTS) Codes of Practices - To track quantities of and support the requisition of maintenance supplies and expendables required at work base 3. Support continuous improvement activities to enhance service reliability - To propose workflow improvements to enhance the reliability and efficiency of Electrical, Mechanical and Fire Protection System - To carry out engineering improvement activities to enhance the reliability and efficiency of Electrical, Mechanical and Fire Protection System 4. Manage people and team performance - To plan work activities and manpower allocation - To perform on-the-job coaching - To manage the team's performance in achieving Key Performance Indicators (KPIS) Pre-requisites Qualifications & Work Experience - Diploma in Electrical / Electronic Engineering - Experienced and familiar with Fire Protection System will be an advantage Skills - Possess strong mechanical and electrical fundamentals - Able to communicate effectively and good team player - Meticulous in ensuring that maintenance work and activities are performed in a safe and orderly fashion by the team - Possesses an analytical mindset and is able to exhibit leadership skills in the team	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Assistant Engineer, Field Services (NSEWL)	Key Responsibilities The Assistant Engineer, Track Renewal is responsible to lead and manage a team of technical Officers and contractors to carry out system-wide repair, maintenance and replacement of all track components such as rails, switches and crossings so as to support SMRT in providing safe and reliable train service to our commuters. Responsibilities - The duties and responsibilities of an Assistant Engineer, Track Renewal are as listed below. Note that the list is not comprehensive and related duties and responsibilities may be assigned from time to time. - Organize and plan all rail change activities - Comply and execute tasks in accordance to Work Instructions and Procedures. - Comply and exercise safety at all times in accordance to Safety Procedures. - Responsible for the safety of self, peers and the track throughout the working period. - Carry-out the role of person-in-charge (PIC) and preventive maintenance (PM) duties and responsibilities. - Complete the necessary paper work for all tasks - Complete rail change or built up welding works within a given time frame. - Coordinate and supervise contractors in all rail change activities - Supervise a team of Technical Officers for all rail change activities. - Coordinate with other Departments involved in rail change activities - Plan and forecast on all materials, tools and equipment needed for continuous rail change operation. - Check and verify all leaves and claims submitted by your staff. - Perform Ultrasonic Tests, when necessary. - Assist in training new staff on rail change operation. Pre-requisites Qualifications & Work Experience - Diploma in Mechatronics / Mechanical / Civil Engineering. - Preferably with at least 3-4 years of experience in field maintenance. Skills - Able to communicate effectively and a good team player. - Proficient in using tools and equipment.	- Working Hours: Shift Work - Location/ Postal code: S(437161)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Assistant Engineer, Permanent Way (TEL)	Key Responsibilities - The Assistant Engineer, Track Renewal is responsible to lead and manage a team of technical Officers and contractors to carry out system-wide repair, maintenance and replacement of all track components such as rails, switches and crossings so as to support SMRT in providing safe and reliable train service to our commuters. Responsibilities - The duties and responsibilities of an Assistant Engineer, Track Renewal are as listed below. Note that the list is not comprehensive and related duties and responsibilities may be assigned from time to time. - Organize and plan all rail change activities - Comply and execute tasks in accordance to Work Instructions and Procedures. - Comply and exercise safety at all times in accordance to Safety Procedures. - Responsible for the safety of self, peers and the track throughout the working period. - Carry-out the role of person-in-charge (PIC) and preventive maintenance (PM) duties and responsibilities. - Complete the necessary paper work for all tasks - Complete rail change or built up welding works within a given time frame. - Coordinate and supervise contractors in all rail change activities - Supervise a team of Technical Officers for all rail change activities. - Coordinate with other Departments involved in rail change activities - Plan and forecast on all materials, tools and equipment needed for continuous rail change operation. - Check and verify all leaves and claims submitted by your staff. - Perform Ultrasonic Tests, when necessary. - Assist in training new staff on rail change operation. Pre-requisites Qualifications & Work Experience - Diploma in Mechatronics / Mechanical / Civil Engineering. - Preferably with at least 3-4 years of experience in field maintenance. Skills - Able to communicate effectively and a good team player. - Proficient in using tools and equipment.	- Working Hours: Shift Work - Location/ Postal code: S(437161)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Assistant Engineer, Power Maintenance	Key Responsibilities - The Assistant Engineer, Power Maintenance works in a team to operate, maintain and repair equipment installed in the SMRT Power System in compliance with the departmental Quality Objectives as stated in the QP/WIs/Task lists in accordance with quality and safety standards so as to support SMRT in providing safe and reliable train service to our commuters. Responsibilities - The duties and responsibilities of an Assistant Engineer are as listed below. Note that the list is not comprehensive and related duties and responsibilities may be assigned from time to time. - Lead a team of technical officers to carry out and/or supervise for preventive and corrective maintenance works on SMRT power system equipment in compliance with relevant procedures and safety requirements. - Plan and execute maintenance schedule and staff duty rosters in consultation with EMM in most effective and efficient manner. - Provide technical advice, information and instructions to other staff and ensure all drawings, diagrams, manuals, and records are kept current and updated. - Assist EMM in conducting engineering and safety analysis, investigations, and test. - Carry out and/or assist EMM in supervision of corrective maintenance, upgrading/ modification/ repair work and submit reports on completion of work. - To comply and exercise safety at all times in accordance to Safety Procedures. - To attend Permit-To-Work / Permit-To-Access for internal and external work parties. - To perform rotating shift duties. - Ensure compliance with our Quality objectives as stated in our QP/WIs/Task lists in daily activities. - Undertake any other tasks or functions that are incidental or ancillary to the performance of assigned work. Pre-requisites Qualifications & Work Experience - A Diploma in Electrical Engineering from a recognized institution. - At least 2 to 3 years of relevant experience in maintenance and troubleshooting of electrical equipment. - Able to lead by example, communicate effectively and work as a team. - Physically fit, able to climb staircases and ladders, and stand for sufficient duration (4 hours) to accomplish the required fault assessment or inspection works. - Lift tools and equipment of up to 5kg.	- Working Hours: Shift Work - Location/ Postal code: S(437161)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Skills - Capable of communicating effectively within the team and with external stakeholders - Able multi-task in a challenging environment - Lead a team and work independently	
Assistant Engineer, Projects	Key Responsibilities Project Assistant Engineer is accountable to the Project Manager for supporting all site works assigned. He/She is required to interface with LTA Project Staff, Contractors or SMRT internal stakeholders to ensure that site works are carried out safely and timely. He/She shall also ensure that work site is safely surrendered for revenue service within stipulated time. Where assigned tasks involve team working, Project Assistant Engineer may also assume the role of Team Supervisor responsible to ensure that the roles and assignments of his/her teammates are executed safely and in compliance with company standing procedures, policy and regulations. Working in the front line within SMRT premises, he/she shall ensure that his duties are discharged professionally and always preserve positive image of the company. Assigned project may be of different nature, location and implementation timing. Project Assistant Engineer shall be flexibly deployed to meet projects needs assigned by Project Manager. Responsibilities - Project Assistant Engineer duties and responsibilities are as listed below. Note that the list is not exhaustive. Additional duties and responsibilities may be assigned to meet organisation needs. - Attend site survey and monitor safety of Contractors' ground staff with compliance to internal safety procedures at sites. - Conduct isolation / normalisation of fire protection system for Contractors' work at site. - Facilitate Contractors' LEW in switching of breaker for isolation / energisation of equipment (e.g lighting) - Verify Contractor's daily work progress on site. - Report daily work activities progress & site findings (safety and security). - Monitor Contractor's compliance to safety requirements onsite – i.e safe work procedure, MSRA, PTW. - Witness Testing & Commissioning by Contractor. - Coordinate/discuss site issues between Authority, internal stakeholders and Contractors. - Perform the role of Possession Master for track possession / Person-In-Charge for track access - Perform the role of team supervisor when leading team of SMRT Project Assistant Engineer and/or technical officer. - Ensure Contractor perform proper housekeeping of parts, equipment and tools before leaving worksite.	- Working Hours: Shift Work - Location/ Postal code: S(437161)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	12. Work in rotating shift or night shift pattern (i.a.w. MOM guidelines), with shift pattern assigned by supervisors based on operation needs. Pre-requisites Qualifications & Work Experience - Diploma in relevant engineering discipline, or NITEC in relevant engineering discipline with > 8 years railway and/or E&M experience. Skills - Able to communicate effectively and good team player. - Meticulous in ensuring the work and activities are performed in a safe and orderly by Contractor. - Possesses analytical mindset and exhibit leadership skills in the team.	
Assistant Engineer, RTS CIQ	Key Responsibilities The position is part of the Facilities Maintenance Team located at Woodlands RTS CIQ. Responsibilities - Be the first line of response to all operational issues and breakdown fault cases; - To respond and mobilise on site in the event whereby the breakdown requires after office hours and/or weekends; - Perform hands-on maintenance to building facilities services which include electrical, mechanical and facilities equipment; - Provide supervision and lead all maintenance and system takeover activities; - Ensure all work performed by personnel and contractors is carried out in a safely manner; - Ensure all works carried out are in accordance with Work Instruction(s); - Perform and/or manage minor work repair/rectification to building or equipment; - Troubleshoot operational and maintenance problems for all facilities equipment and building services system; - Assist the Engineer in performing activities but not limited to: - Engineering analysis or Root Cause Analysis on poor performing equipment; - Prepare and submit Incident Report in a timely manner; - Coordinate with QP and various internal / external stakeholders on Frie Certification activities; - Keep track of all systems License renewal; - Conduct regular inspection on existing building equipment and its serviceability status; - Conduct regular preventive maintenance program to building equipment and services; - Liaison with OEM/System Contractor for all building services;	- Working Hours: Shift Work - Location/ Postal code: S(437161)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- To achieve effective, economical and safe work operations of all building services; - Liaison with stakeholder(s) on all maintenance program ensuring minimum disruption to their operations; - Report all incidents, call-in and major maintenance activities on daily basis; - Maintain and update documentation pertaining to facilities related work orders; - To work on rotation 3-shifts; - To carry out any tasks assigned by the superior as required. Pre-requisites Qualifications & Work Experience - Diploma in Project management, Mechanical Engineering / Electrical Engineering / Civil Engineering / Building Services / Facilities Management with up to 3 years of relevant working experience or - Higher NITEC / NITEC in Project management, Mechanical Engineering / Electrical Engineering / Civil Engineering / Building Services / Facilities Management and more than 4 years of relevant working experience Skills - Able to lead and supervise a team - Must be self-motivated, resourceful, organized, independent and possess strong interpersonal & communication skills - Able to communicate effectively and good team player - Able to read simple electrical circuitry and engineering drawing - Able to perform maintenance works at height with ladder and/or scaffold - Able to carry maintenance related tools and equipment of weight not more than 20kg - Able to work independently - Able to work effectively under pressure - Able to work in fast paced environment with changing priorities - Able to work rotational shift - Willing to work at night, weekends and/or public holidays - May be redeployed to other facilities/projects to suit the needs of the Organisation.	
Bus Captain	Key Responsibilities Join us as a BUS CAPTAIN today! - If you're interested, walk-in interviews will be conducted every Wednesday, except public holidays or eve of public holidays - Bonus for Singapore Citizens and PRs : For a limited time, we're offering an enhanced joining bonus of up to \$30,000*.	- Working Hours: 10.00am onwards to 5.00pm - Location/ Postal code: Woodlands Temporary Bus Interchange (Next to

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Duties and Responsibilities: • Provide a safe, smooth and pleasant bus journey for passengers • Adhere to allocated driving timing and schedule • Ensure compliance to Company's stipulated operational standards and procedures • Perform any other bus driving and related duties that may be assigned from time to time Pre-requisites • Requirement: Must possess a valid Singapore Class 3A/3/4/4A/5 driving license with at least one year of driving experience • Note: Walk-in interview slots are limited and will be done on a first-come-first-served basis. As such, we encourage you to come early to secure an interview slot. Benefits (Terms & Conditions* apply): • Monthly Gross Salary up to \$4,000 • AWS and Variable Bonus • Free travel on public transport • Medical and welfare benefits • Training provided • Career progression to Senior Bus Captain or other non-driving positions • Sign-on Bonus of up to \$30,000 (for Singaporeans and PRs) • Flexible work arrangement options (for Singaporeans and PRs)	Woodlands MRT Station, in front of Bus Service 950)
Bus Captain	Key Responsibilities Join us as a BUS CAPTAIN today! • If you're interested, walk-in interviews will be conducted every Wednesday, except public holidays or eve of public holidays • Bonus for Singapore Citizens and PRs : For a limited time, we're offering an enhanced joining bonus of up to \$30,000*. Duties and Responsibilities: • Provide a safe, smooth and pleasant bus journey for passengers • Adhere to allocated driving timing and schedule • Ensure compliance to Company's stipulated operational standards and procedures • Perform any other bus driving and related duties that may be assigned from time to time • Benefits (Terms & Conditions* apply): • Monthly Gross Salary up to \$4,000 • AWS and Variable Bonus • Free travel on public transport Pre-requisites	• Working Hours: 10.00am onwards to 5.00pm • Location/ Postal code: Woodlands Temporary Bus Interchange (Next to Woodlands MRT Station, in front of Bus Service 950)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Requirement: Must possess a valid Singapore Class 3A/3/4/4A/5 driving license with at least one year of driving experience - Note: Walk-in interview slots are limited and will be done on a first-come-first-served basis. As such, we encourage you to come early to secure an interview slot. Benefits (Terms & Conditions* apply): - Monthly Gross Salary up to \$4,000 - AWS and Variable Bonus - Free travel on public transport - Medical and welfare benefits - Training provided - Career progression to Senior Bus Captain or other non-driving positions - Sign-on Bonus of up to \$30,000 (for Singaporeans and PRs) - Flexible work arrangement options (for Singaporeans and PRs)	
Station Manager	Key Responsibilities - The Station Manager plays a key role in ensuring safe, secure, reliable and efficient operation of the station. As a Station Manager, you will: - Be responsible and fully in-charge of the detailed daily operation of all facilities and services in a station in accordance with Work Instruction and Procedures - Be required to handle and assist in all incidents and emergencies; - Be required to conduct regular inspection and monitoring of station premises to ensure that facilities, equipment and structure within the station premises are in good working condition; - Be required to respond to station, train and track related incidents to ensure the safety and security of our passengers; - Supervise Service Ambassadors, Transit Security Personal and Assistant Station Manager in their daily duties and provide excellent customer service to our passengers to make their journey with SMRT a delightful one Responsibilities Safety and Security - Ensure safety of passengers, employees, contractors and public in the stations - Ensure safety and security procedures are understood and adhered to - Oversee the Transit Security Officers in stations to safeguard and protect the people and property within stations - Undertake security checks in the stations Customer Service - Ensure that the customer service standards are met	- Working Hours: Shift Work - Location/ Postal code: S(437161)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Handle and manage demands from passengers with special needs Reliability - Open and close stations timely - Promptly respond to station / train incidents and emergency Leadership and People Management - Manage and motivate station staff under his/her charge with direction from SOM or higher management - Mentoring, guiding and coaching the novice and at-risk staff under their charge Automatic Fare Collections - Handling of Automatic Fare Collection including security, cash transactions, control of AFC keys and PSM/GTM log-on cards, and serialised tags/seals, access to the AFC/trolley store and AFC equipment, and retention period of AFC records Station Operations, Equipment and Facilities Responsible for: - Efficient performance of stations' equipment - Cleanliness and tidiness of stations - Conservation of energy in stations - Work closely with the cleaning contractors to ensure the standards of cleanliness in stations are met - Report any equipment fault Others: - To meet the expected demands and targets set for station operations - Improve the level of operation and customer service continually Pre-requisites Qualifications & Work Experience - You should have a Diploma in an Engineering discipline with a genuine passion, energy and enthusiasm for a frontline customer service job. - You will be required to work on 3 rotating shifts, including duties on weekends and public holidays. Successful candidates will undergo a structured training program to be equipped with the necessary knowledge and skills to perform the duty of a Station Manager. Skills - Customer service oriented - Enjoy meeting people and handling technology systems and equipment - Likes to work with people of all levels - Committed and has passion for work	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Positive and open mind-set • Meticulous and alert • Ability to handle emergency situation in a calm and swift manner • Ability to work independently and be a good team player • Ability to lead and motivate people • Ability to work under stress and pressure • Ability to good spoken and written communication skills • Effective interpersonal skills • Proficient in English and preferably Mandarin or Malay • Basic computer literacy	
Technical Officer, Field Services (NSEWL)	Key Responsibilities Job Purpose • The Technical Officer perform preventive and corrective maintenance of railway signalling systems and platform screen doors to improve its reliability. He assists in the preparation of maintenance activities and is technically inclined and adept in handling electronics and computer-based systems and equipment for maintenance. He also supervises the works of contractors and external stakeholders to ensure adherence to operating requirements, quality standards and safety standards. • He may be required to perform shift duties at various rail premises such as depots, train stations, viaduct, and tunnels. He is capable of communicating effectively within the team, is able to multi-task and can prioritize his assigned maintenance workload in supporting maintenance activities. Responsibilities This list is not comprehensive, and related duties and responsibilities may be assigned from time to time. • To provide 1st line fault response and recovery • To perform timely trackside CM activities including fault troubleshooting, rectification and testing • To plan and carried out trackside PM work according to schedule • To perform trackside equipment overhaul activities and to ensure that the programs adhere to the schedule • Supervising a team and coaching of new staff for STO • To assist in managing and controlling of maintenance spares • To perform tasks in compliance with relevant procedures and instructions contained in Quality Procedures, Work Specifications, Work Instructions, Signal Standing Instructions and any relevant change instructions disseminated • To operate safely and efficiently all Signal Measuring, Test Equipment, Instruments and Tools • To comply with and exercise safety at all times in accordance to all Safety Procedures.	• Working Hours: Shift Work • Location/ Postal code: S(437161)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- To be responsible for the safety of self, peers at workplace; off and on trackside throughout working period - To carry-out the role of PIC and PM duties and responsibilities - To complete the necessary reports for the task at hand - To ensure good housekeeping workplace Pre-requisites Qualifications and work experience include: - Higher NITEC in Electrical Engineering, Electronics Engineering, or equivalent Skills Technical skills include: - Learning and Development - Maintenance Scheduling - Network Systems Maintenance - Signal Interlocking Systems Maintenance - Signalling Auxiliary Device and Equipment Maintenance - Trackside Automatic Train Control Equipment Maintenance - Work at Heights - Workplace Facilities Safety Management - Workplace Safety and Health for Electrical Safety - Workplace Safety and Health for Fire Prevention and Fire Fighting Generic skills include: - Communication - Interpersonal Skills - Lifelong Learning - Problem Solving - Teamwork	
Technical Officer, NSEWL RS Maintenance	Key Responsibilities Job Purpose - Carry out scheduled Preventive Maintenance (PM) and Corrective Maintenance (CM) on EMUs/Equipment/Component assigned by supervisor. - Execute and comply all PM & CM works and related tasks with the approved quality procedures and work instructions. - Execute and comply all tasks with the approved safety and operational procedures. - Attend the necessary skills courses to be able to carry out the maintenance tasks. - Responsible for the upkeep of the working environment. - Responsibilities - Carry out preventive and corrective maintenance, minor overhaul / overhaul work, fault attendance, fault diagnosis tests, trouble-shooting upgrading and improvement works / repairs of NSEWL Trains & depot equipments & facilities. - Assist team leader in conducting engineering analysis and investigations on incidents / accidents.	- Working Hours: Shift Work - Location/ Postal code: S(437161)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Record all faults reported, complete work orders and key in other input into the maintenance management system and any other recording system. - Undertake any other tasks /functions that are incidental or ancillary to the performance of the works assigned e.g. attending to mainline emergency incident - Certify work carried out by contractor for example train cleaning, pest control, train advertisement etc - Provide attendance to contractor and personnel from other sections for work or access into depot siding, depot facilities and trains - Operate depot equipments for overhaul work - Drive the company vehicle for the purpose of work - Drive train within depot limit - Perform ground shunting duty - Drive company forklift for purpose of work. —Applicable to Qualified forklift driver only - To carry out the Preventive and Corrective Maintenance Works safely, the Technical Officer must: - Not be sensitive or allergic to Rolling Stock Materials, POLs (Petrol, Oils and Lubricants) and dust involved in the conduct of the work. Note that standard PPE of safety shoes, gloves, masks and hearing protection will be provided. - Able to work at height (WAH) on the train roof, while donning the necessary WAH safety equipment. - Fit and able to climb staircases and ladders, stand for sufficient duration (4 hours) to accomplish the required maintenance works. - Lift and handle heavy machineries, tools, equipment or spares of up to 10kg for men and 7kg for women. - Able to work underframe of EMU for sufficient duration (4 hours) which may require frequent squatting and bending - Able to work in a rotating shift system (day and/or night shifts) without affecting his concentration at work. - Able to work under the sun for train shunting and other related operations. Pre-requisites Qualifications & Work Experience - Nitec Certificate in Engineering or equivalent. - Preferably 2 to 3 years relevant experience in maintenance and troubleshooting of electro-mechanical equipment.	
Technical Officer, Permanent Way (TEL)	Key Responsibilities The Permanent Way (PWAY) job scope shall include Preventive (PM) and Corrective (CM) Maintenance for all STEL's mainline and depot tracks, third rails, track beds, tunnels, drainage sump pits, cable troughs, walkways and the associated peripherals. The specialized PM and CM works will be carried out by the in-house teams, while other non-specialized manual tasks such as cleaning of drainage, sump pits, waste water disposal, etc will be outsourced. The teams shall manage and administrate these	- Working Hours: Shift Work - Location/ Postal code: S(437161)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	contracts, supervise the in-house teams and Contractors' workers performing the physical works. Technical Officer (TO) shall carry out the PM and CM works and supervision of the Contractors' Supervisors / Workers for outsource works. TO shall be responsible and accountable for his / her works and the Contractors' works. All works shall be carried out in accordance with the relevant Quality Procedures, Maintenance Manuals, Work Instructions, Work Safety Procedures, LTA requirements, Railway Operation procedures and Contracts Specification (for outsource work). All tracks, tunnels and the associated peripherals shall be effectively and efficiently maintained at all times to the required operational, reliable and safe standards to achieve the key objectives of the Branch. Responsibilities • Maintain the MRT tracks, third rails, tunnels and the associated peripherals to fulfil the LTA Licence of Operating Agreement (LOA), Code of Practice CP 2 and the Maintenance Manuals. Ensure the safety and integrity of the MRT tracks, third rail, tunnels and the associated peripherals by planning, monitoring, reviewing and ensuring all PM and CM works, inspections, ad hoc projects are carried out on time in accordance with the approved Maintenance Plan. • Responsible for the PWAY maintenance teams and the Contractors for outsource works under his / her charge. • Carry out the day-to-day maintenance works and supervise the Contractors' activities for outsource works. • Responsibility for the PM, CM, modification / upgrade and repair works of the mainline and depot tracks, third rails, tunnels and the associated peripherals in compliance with relevant work instructions / procedures, maintenance manuals and LTA Code of Practice CP 2. • Ensure that the latest version of work instructions / procedures, risk assessment, Operations Circulars and Investigation recommendations are implemented. • Meet the set KPIs and maintain high level of productivity and quality. • Attend daily Tool Box meeting conducted by AE. • Attend regular safety inspection / audit at worksites with AE or EMM to ensure safety procedures are complied with. • Regularly review the requirement of maintenance tools, equipment, spares and if needed, inform AE or EMM for procurement in a timely manner. • Assist AE or EMM to conduct incident/accident investigation and draft preliminary report. • Conduct annual individual goals setting. • Participate in the inspection of new STEL's mainline / depot tracks, third rails, tunnel and the associated peripherals for defects punch-listing and review of the defects punch-list to ensure timely rectification by LTA / Contractors.	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Check and review the teams and Contractors monthly works progress to ensure there is no delay, if required surface up to AE. • Submit daily report to AE and close work orders. • Comply with all Human Resource Administration Procedures regarding application of leaves, overtime claims, transport claim, shift allowance, etc. Pre-requisites • 3 GCE 'O' level passes / 3 GCE 'N' level passes with Nitec / NTC 3 / Higher Nitec • Minimum 2 years of supervisory experience preferably in the area of track work construction / maintenance.	
Technical Officer, Power Maintenance	Key Responsibilities • The Technical Officer, Power Maintenance is responsible to operate, maintain and repair equipment installed in the SMRT Power System in compliance with the departmental Quality Objectives as stated in the QP/WIs/Task lists. In doing so, support SMRT in providing safe and reliable train service to our commuters. Responsibilities • To carry out and/ or assist AE/SAE/EMM in preventive maintenance (PM) works on power system in compliance with the relevant procedures and safety requirements. • To carry out and assist AE/SAE/EMM in corrective maintenance (CM), upgrading, modification, repair works and submit reports on completion of work. • To perform general housekeeping, inspection, collection and delivery of stores, spares and equipment for PM and CM work. • To carry out monthly update of home base equipment & tools. • To comply the safety requirements of Task lists/WI/WSM and other associated procedures. • To attend Permit-To-Work / Permit-To-Access for internal and external work parties. • To perform rotating shift duties. • To perform driving duty. • Ensure compliance with our Quality objectives as stated in our QP/WIs/Task lists in daily activities. • Undertake any other tasks or functions that are incidental or ancillary to the performance of assigned work. • To obtain COA4 and perform electrical isolation and energisation as a COA4 holder. Pre-requisites • NITEC in Electrical Engineering from a recognized institution. • At least 2 to 3 years of relevant experience in maintenance and troubleshooting of electrical equipment. • Able to communicate effectively and work as a team.	• Working Hours: Shift Work • Location/ Postal code: S(437161)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Must be able to stand for long hours • Must be able to climb staircases & ladders to accomplish the required fault assessment or inspection works • Lift tools and equipment of up to 5kg. • Singapore Class 3 Driving License	
Technical Officer, Rolling Stock	Key Responsibilities • The Technical Officer's job scope shall include Preventive Maintenance (PM), Corrective Maintenance (CM), Overhaul (OH) and Engineering Support (ES) on all SMRT Thomson-East Coast Line (STEL) Trains, Depot and Workshop equipment so as to provide a safe, reliable and comfortable journey for our commuters. Responsibilities • Be aligned and act in accordance to SMRT's Vision, Mission, Service Standard and Core Values. • Ensure good understanding, knowledge and skills needed for all maintenance activities. • Perform preventive, corrective, overhaul, troubleshooting, engineering analysis, investigation or any assigned maintenance activities on all rolling stocks, depot and workshop equipment. • Execute tasks in accordance to latest Work Instructions, Quality, Maintenance, Operational and Safety Procedures, and to ensure personal and peers' safety at all times. • Ensure tools and equipment used are calibrated and in good condition. • Perform train shunting activities and operate depot equipment, maintenance vehicles and maintenance equipment to support maintenance activities of the group. • Ensure work records are updated factually, accurately, and timely on Work Records Form and on the Maintenance Management System. • Report immediately any abnormalities or practices observed that are not in accordance to Work Instructions, Quality, Maintenance, Operational and Safety Procedures. • Adopt KAIZEN methodology (5M, 5S & 5W) to eliminate 8 Wastes and improve Productivity and Value of work performed. • Provide support to staff, contractors or any other personnel who are required to perform work on depot and all rolling stocks. • To support the group during incidents, accidents, and emergencies. • Maintain excellent housekeeping within all work areas. • Perform any other task as assigned. • Maintain a high level of work discipline and standards. Pre-requisites • Higher NITEC/NITEC in Electrical Engineering, Mechanical ; Mechatronics or Automotive Engineering / Technology.	• Working Hours: Shift Work • Location/ Postal code: S(437161)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Preferably 2 to 3 years relevant experience in maintenance and trouble shooting of electro-mechanical equipment.	
Technical Officer, RTS CIQ	Key Responsibilities The position is part of the Facilities Maintenance Team located at Woodlands RTS CIQ. Responsibilities • Be the first line of response to all operational issues and breakdown fault cases; • To respond and mobilise on site in the event whereby the breakdown requires after office hours and/or weekends; • Perform hands-on maintenance to building facilities services which include electrical, mechanical and facilities equipment; • Provide supervision and lead all maintenance and system takeover activities; • Ensure all work performed by personnel and contractors is carried out in a safely manner; • Ensure all works carried out are in accordance with Work Instruction(s); • Perform and/or manage minor work repair/rectification to building or equipment; • Troubleshoot operational and maintenance problems for all facilities equipment and building services system; • Assist the Engineer in performing activities but not limited to: • Engineering analysis or Root Cause Analysis on poor performing equipment; • Prepare and submit Incident Report in a timely manner; • Coordinate with QP and various internal / external stakeholders on Frie Certification activities; • Keep track of all systems License renewal; • Conduct regular inspection on existing building equipment and its serviceability status; • Conduct regular preventive maintenance program to building equipment and services; • Liaison with OEM/System Contractor for all building services; • To achieve effective, economical and safe work operations of all building services; • Liaison with stakeholder(s) on all maintenance program ensuring minimum disruption to their operations; • Report all incidents, call-in and major maintenance activities on daily basis; • Maintain and update documentation pertaining to facilities related work orders; • To work on rotation 3-shifts; • To carry out any tasks assigned by the superior as required. Pre-requisites Diploma in Project management, Mechanical Engineering / Electrical Engineering / Civil Engineering / Building Services /	• Working Hours: Shift Work • Location/ Postal code: S(437161)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Facilities Management with up to 3 years of relevant working experience o - Higher NITEC / NITEC in Project management, Mechanical Engineering / Electrical Engineering / Civil Engineering / Building Services / Facilities Management and more than 4 years of relevant working experience Skills - Able to lead and supervise a team - Must be self-motivated, resourceful, organized, independent and possess strong interpersonal & communication skills - Able to communicate effectively and good team player - Able to read simple electrical circuitry and engineering drawing - Able to perform maintenance works at height with ladder and/or scaffold - Able to carry maintenance related tools and equipment of weight not more than 20kg - Able to work independently - Able to work effectively under pressure - Able to work in fast paced environment with changing priorities - Able to work rotational shift - Willing to work at night, weekends and/or public holidays - May be redeployed to other facilities/projects to suit the needs of the Organisation.	
Train Captain	Key Responsibilities Job Purpose - Train Captain plays an important role in operating the SMRT North-South and East-West line passenger trains ensuring a safe, secure, reliable and efficient commute for commuters and to achieve the overall train service standards. - He/she must be well-versed with train operations and the functions of the rail systems and equipment to make sound and operational safe decision to maintain and improve train service standards and reliability. - He/she must be able to communicate effectively with the Operations Control Centre (OCC) and make in-train public address announcement to provide operational and train information to commuters onboard trains Responsibilities - Provide professional image and excellent service to enhance commuters travel experience - Operate passenger trains competently with in-depth knowledge of train operations and technicalities that include analyzing of train faults systematically ensuring delays and incidents arising in train service responded promptly and handled appropriately - Adhere to organizational standard operating procedures (SOPs) and work instructions to provide safe, secure, reliable and efficient train service while operating a train	- Working Hours: Shift Work - Location/ Postal code: S(437161)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Make effective radio communication with Operation Control Centre to report operational and situation updates • Make in-train public address announcement to update operational and train information to commuters onboard trains • Be vigilant and report to Operation Control Centre of any safety and security threats and/or infringement within railway premises • Perform emergencies response procedures and assist in rail service incident management recovery and incident investigations in accordance with organization service recovery standard operating procedures • Assist commuters in distress, or casualties during an emergency • Participate in the continuous improvement of work systems and processes Pre-requisites • NITEC in an Engineering discipline. • Able to work shift including weekends and public holidays • Skills Technical Skills Includes: • Possess basic IT/digital literacy Generic Skills includes: • Possess a friendly and pleasant disposition • Possess a customer service-oriented personality • Able to communicate effectively and clearly • A well-discipline and good team player • Be meticulous and alert • Able to work independently • Able to work under stressful environment	
Train Service Controller	Key Responsibilities Perform the following functions in the Operations Control Centre: • Train Service Controller (Train Control): Assist the Chief Controller to perform train service regulation according to operating procedures and safely. • Train Service Controller (Station Control): Assist the Chief Controller to coordinate with Station staff to provide accurate information and instructions to commuters, and manage track access by maintenance parties during Non-Traffic Hours • Train Service Controller (Depot Control): Assist the Chief Controller to coordinate with Depot Operations Centre to perform train movements and track access within the depot Responsibilities 3.1 Train Service Controller (Train Control)	• Working Hours: Shift Work • Location/ Postal code: S(437161)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Work as a team to effectively and efficiently manage the main functions of OCC; Train service regulation, Incident handling, Information dissemination and Track access management. • Manage Train service delivery; regulate revenue train service on the mainline to provide a safe and reliable train service. - o Perform safely during routine and emergency situations as spelt out in the Operating Procedures, Work Instructions and other prevailing instructions - o Regulate and monitor train service as reflected in timetable scheduled, ensuring trains are running on time, intended connections are made, routes are set appropriately - o Communicate clearly and effectively with duty staff on board the train , and provide instructions when required - o Report all train faults to Chief Controller immediately - o Control track access during Traffic Hours safely • Incident Management - o Manage incident safely at all times - o Provide accurate and effective information to passengers and staff - o Determine the incident for follow up action quickly, liaise, instruct and provide effective assistance for ground staff on incident handling - o Recover partial train service and minimize section affected effectively - o After recovery of incident, manage information dissemination and recovery of train service effectively to minimize passenger delay - o Putting trains back to their timetable schedules as soon as possible after a delay/disruption 3.2 Train Service Controller (Stations Control) Communication and Information Dissemination • Disseminate information clearly and accurately to all relevant Station Staff and passengers during a train service delay or disruption through various means such as Station and Train PA, Radio, Urgent Mail System and Group Dissemination System • Attend to queries from all other staff pertaining to operations Track access management. • - o Manage the processing of track access during non-traffic hours safely and verify applications accurately to maximize maintenance window - o Ensure all work parties are cleared from track before start of Traffic Hours Station matters - o Monitoring and tracking station openings - o Reminding staff on switching off flashing light	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- o Provide assistance to station on urgent fault reporting, enquiries etc 3.3 Train service controller (Depot Control) • Daily operation of Depot Control - o Responsible for the morning preparation of all trains that are schedule for revenue service. - o Dispatch passenger trains/ engineering train to reception tracks for launching to mainline - o Receives withdrawal of trains from mainline back to depot - o Dispatch spare train to mainline when instructed by Chief Controller - o Liaise with Depot Ops Centre to ensure that the trains are wash according to the train wash schedule and stable at the correct location - o Assist to shunt trains into workshop for maintenance - o Liaise with Depot Ops Centre for any track access request and ensure protection, e.g. SPKS, is applied before allowing track access. - o Report any faults occurring to train or control systems to Chief Controller immediately • Every staff in Circle Line is responsible for their own as well as their Team's Safety. Staff shall uphold the CCL Safety Mission and 3 principles to complete tasks, perform duties, fulfil the goals of the organization, and adhere to the individual roles and responsibilities. Pre-requisites • Diploma in any discipline preferably with engineering background or other qualifications with more than 3 years railway experience. Skills • Able to work under stressful environmental and able to make sound and safe decision while handling train incidents - Proficient and confident to operate computer systems Leadership Competencies • Personal Leadership and Dependability: Adheres to regulations, policies and procedures and prioritises the safety and security of self and other, thus being a reliable team member. • Delivering Quality Results: Delivers consistent high-quality results by focusing on addressing customer needs and working in a structured and systematic way. • Collaboration: Demonstrates courtesy and compassion by supporting, encouraging and listening to others and builds team cohesion and collaboration by appreciating the contributions of others.	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Learning: Identifies and gathers information from all sources to support decision-making and assimilates new information and master new techniques easily.	

[Click here for Content Page](#)

#10 e2i SERVICES

Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.



<https://e2i.com.sg/app>

You can also reach them at the following centres (By appointment only):

e2i Career Centre (DNI) Devan Nair Institute for Employment and Employability 80 Jurong East St 21 Level 2 Singapore 609607	Operating Hours Mondays: 2:30pm to 5pm Tuesdays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed	Nearest MRT East-West Line (Green Line) North-South Line (Red Line) Station Name: Jurong East
e2i Career Centre (OMB) One Marina Boulevard 1 Marina Boulevard #B1-03 Singapore 018989	Operating Hours Mondays: 2:30pm to 5pm Tuesdays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed	Nearest MRT East-West Line (Green Line) North-South Line (Red Line) Station Name: Raffles Place Downtown Line (Blue Line) Station Name: Downtown
e2i Career Centre (OTH) ServiceSG Centre Our Tampines Hub 1 Tampines Walk #01-21 Singapore 528523	Operating Hours Mondays: 2:30pm to 5pm Tuesdays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed	Nearest MRT East-West Line (Green Line) Downtown Line (Blue Line) Station Name: Tampines
e2i Career Centre (WCC) ServiceSG Centre Woodlands, 900 South Woodlands Drive, #03-01A Woodlands Civic Centre, Singapore 730900	Operating Hours (Face-to-face/virtual coaching) Mondays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed	Nearest MRT North-South Line (Red Line) Thomson-East Coast Line (Brown Line) Station Name: Woodlands

NTUC Job Security Council's Telegram Channels

Be alerted daily on the latest job vacancies from hiring companies

- Subscribe to **PMET Jobs-Alert**
(e.g. Analyst, Engineers, Executives, Technicians, etc.)
<https://bit.ly/jsc-ja-pmet>



- Subscribe to **Non-PMET Jobs-Alert**
(e.g. Temporary, Part Time Jobs, Operators, Packer Roles, etc.)
<https://bit.ly/jsc-ja-npmet>



[Click here for Content Page](#)