Specimen of Power of Attorney Signed Overseas

Signing POA Overseas · https://help.law.com.sg/faq/specimen-of-power-of-attorney-signed-overseas/

About This Power of Attorney Signed Overseas

1. This is a specimen of a Power of Attorney signed overseas. It shows two donors signing their Power of Attorney for subletting an HDB flat while outside Singapore, across four pages. Please make sure that the seal, stamp, and certificate of the Singapore Consulate Officer or Notary Public do not contain any non-English words. The actual document may differ from the specimen shown. For more information, please refer to the article on "How do I sign my Power of Attorney overseas?"
2. Upon receiving the PDF document, please review all details and contents. Once everything is correct, print the document on good-quality white paper, in black and white or colour (A4 size or closest), one-sided, and make sure the page numbers are visible. For the small red round seal, we will affix it at our office if the donor does not have one. Should you spot any errors or inaccuracies, please contact our office to have the document corrected.
3. Sometimes the Notary Public or Singapore Consulate Officer issues a separate certificate that includes your name and identity number. Please ensure this information matches the details stated in the Power of Attorney. Any discrepancy may lead the High Court to reject the document.
4. Date the Power of Attorney on the day the last donor signs the document.

Page 1 - Date and Initial or Sign

A **POWER OF ATTORNEY** given on the day of 2023 by us, (NRIC No.) and (NRIC No.) both of (hereinafter collectively referred to as the "**Donor**").

WHEREAS:-

(1) The Donor are the lessees of the flat known as (hereinafter referred to as the "**said flat**").

(2) The Donor are desirous of appointing (hereinafter referred to as the "**Attorney**") as Attorney for the Donor to execute all documents in connection with the subletting and general management of the said flat and to deal generally with the Housing & Development Board (hereinafter referred to as "**HDB**").

NOW THIS DEED WITNESSETH that the Donor **HEREBY JOINTLY AND SEVERALLY APPOINT** the Attorney to act on behalf of the Donor to do and perform the following acts and deeds:

1. **Subletting of Flat**

Date of the POA, with the donor to initial or sign (page 1).

Page 2 - Initial or Sign

2. **General Management**

3. **General Clauses**

I/We **HEREBY AGREE** to ratify and confirm whatsoever the Attorney shall lawfully



THIS POWER OF ATTORNEY shall be valid for a period of from the date abovewritten unless sooner revoked on express written notice being given to HDB and the Attorney.

[*the remainder of this page is intentionally left blank*]

Page 3 - Execution Page

Similarly, when the donor signs before a Notary Public, check that the Notary's stamp or seal shows the words "Notary Public" in English and, as a result, contains no non-English words.

IN WITNESS WHEREOF We have hereunto set our hands and seals the day and year first above written.

SIGNED SEALED AND DELIVERED)
by the abovenamed)
[redacted])
)
in the presence of:-)

→ X Donor 1 to sign

→ X Notary or Officer to sign

Seal

_____

NAME: [Name of Notary or Officer]

* Notary Public / Singapore Consulate Officer

SIGNED SEALED AND DELIVERED)
by the abovenamed)
[redacted])
)
in the presence of:-)

→ X Donor 2 to sign

→ X Notary or Officer to sign

Seal

_____

NAME: [Name of Notary or Officer]

* Notary Public / Singapore Consulate Officer

LAW.com.sg

Page 4 - Attestation Page

Likewise, when the donor signs before a Notary Public, check that the Notary's stamp or seal shows the words "Notary Public" in English and contains no non-English words. Afterwards, the witnessing officer inserts the date on the day of signing. For example, if the donor signs on 31 December 2024, the date reads "31st day of December 2024".

On this day day of month 2023 before me, [Name of Notary or Officer] ,
* Notary Public/Singapore Consulate Officer practising/officiating at Australia personally appeared _____ who of my own personal knowledge I know to be the identical person whose name " *sgd.* _____ " is subscribed to the within written instrument and acknowledged that he had voluntarily executed this instrument at Australia.

Witness my hand.

Signature and name of Notary or Officer

Seal

_____

* Notary Public / Singapore Consulate Officer

[State country]

On this day day of month 2023 before me, [Name of Notary or Officer] ,
* Notary Public/Singapore Consulate Officer practising/officiating at Australia personally appeared _____ who of my own personal knowledge I know to be the identical person whose name " *sgd.* _____ " is subscribed to the within written instrument and acknowledged that she had voluntarily executed this instrument at Australia.

Witness my hand.

Signature and name of Notary or Officer

Seal

_____

* Notary Public / Singapore Consulate Officer

[State country]

Related FAQs on Power of Attorney Signed Overseas

> How do I sign my Power of Attorney Overseas?

Embedded media: https://help.law.com.sg/faq/how-do-i-sign-my-power-of-attorney-overseas/embed/#?secret=U66A83AUM3#?secret=YggDUESs3I

https://help.law.com.sg/faq/if-notary-public-seal-contain-non-english-word-will-the-court-accept-it-for-registration

https://help.law.com.sg/faq/what-if-my-identity-number-stated-in-the-certificate-of-the-notary-or-consulate-officer-differs-from-that-stated-in-the-power-of-attorney

https://help.law.com.sg/faq/i-am-overseas-and-where-can-i-find-a-singapore-consulate-officer

https://help.law.com.sg/faq/if-i-am-using-my-cpf-funds-can-i-sign-my-power-of-attorney-before-a-notary-public-overseas