

INFORMATION SHEET

ADVISORY ACCOUNT

***Reap your Investment Benefits
through our professional advisers***

PhillipCapital
Your Partner In Finance

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Co.Reg.No. 197501035Z GST Reg. No. M2-0021956-2

With the **Advisory Account**, previously known as the *Unit Trust Advisory Account*, you will receive professional advice on Unit Trusts & Exchange Traded Funds (ETFs) from your financial adviser representative ("Representative").

Your Representative will perform a financial review, propose and tailor-make an investment portfolio according to your needs and investment objectives; and is aligned with your interest to grow your investments through his/her personal analysis.

*Please note that ETF investments through the Advisory Account will only be available for accounts with "Cash" selected as the fund source. The Advisory Account may also be adapted for other types of Securities besides ETFs.

1. Custodial Services

All Unit Trusts & ETFs deposited in or transacted through the Advisory Account will be held in custody with Phillip Securities Pte Ltd ("PSPL") in trust. Corporate actions, such as dividends, will be processed in this Account.

Accounts with a multi-currency facility will receive the cash dividends in the declared currency unless otherwise determined by the issuer or PSPL.

2. FAME Platform Access

Once you are granted access to our FAME platform, you can approve the portfolio that your Representative has proposed, view your holdings and retrieve your past transaction records.

*Please note that PSPL reserves the right to hold back the execution of the entire portfolio order if any part of the underlying Unit Trust or ETF transaction(s) cannot be fulfilled for whatever reason.

Unit Trust Dealing Cut-off

Generally, the dealing cut-off time for Unit Trust subscriptions and redemptions is 3:00pm (SGT). Please check with your Representative for the specific cut-off times.

*Please note that PSPL reserves the right to revise the dealing cut-off time without prior notice. Reasons for this include, but are not limited to, fund managers imposing an earlier cut-off time, festive early cut-off, fund holiday etc.

3. Regular Savings Plan (RSP)

For as little as S\$100 per month, you can build up your investment portfolio over time in a cost-efficient and steady manner by applying for our regular savings plan.

By investing a fixed amount of money consistently every month or quarter over a period of time, you may lower your average cost of investment and hedge your portfolio against market volatility.

*Regular Savings Plan is only available for investment into Unit Trusts.

Subscription of RSP

You can apply for RSP as a single or joint Account with another individual. Simply approach your Representative and submit the Advisory Transaction Form and RSP GIRO Form. Do allow your bank around one month to process your GIRO application.

RSP subscriptions will be done on the 7th calendar day of the month (T day); if the 7th falls on a weekend or public holiday, it will be done on the next business day.

If you are using cash to fund your RSP, monies will be deducted from your bank Account through GIRO two days before T day.

If you are using CPF/SRS to fund your RSP, your CPF/SRS monies will be deducted from your CPF agent/SRS operator bank Account one day before T day.

Amendment and Termination of RSP

You may amend or terminate your RSP subscription plan by completing the "RSP" section of the Advisory Transaction Form.

You may also choose to accept the RSP portfolio that your Representative has proposed to you on FAME.

Please note that your instructions must reach us by the last business day of the month for it to take effect the following month.

4. Excess Funds Management Facility (SMART Park)

You can enjoy potentially greater returns on your excess funds parked in this Account, through PSPL's excess funds management facility. Your excess SGD and USD funds will be invested on a discretionary basis in SGD and USD money market funds respectively. Please refer to the **section on Excess Funds Management** under important notice for more information.

5. Multi-Currency Facility

As an added advantage, your Advisory Account comes with a multi-currency facility (USD, HKD, MYR, JPY, AUD, GBP, EUR, CNY and CAD) for ease of trading and efficient management of your foreign currency-denominated investments. Settlement for these investments can either be in the traded currency or in SGD, which is the default settlement currency.

6. Auto Currency Conversion to offset Debit Balance(s)

All accounts are equipped with the 'AUTO OFFSET' feature. An automatic currency conversion process will be performed to offset any debit balance by utilising available credit balances, according to the currency hierarchy set up in our system. Note: The hierarchy of currencies to be utilised for offsetting, in descending order, is as follows: SGD, USD, HKD, CNY, JPY, AUD, GBP, EUR, CAD & MYR.

7. Settlement of Contracts

As long as you have sufficient SGD equivalent in the Account, you will enjoy automatic settlement for outstanding trades, in the indicated settlement currency.

Please note that interest charges may apply on debit balances.

Settlement of Purchase Contracts:

Purchase contracts will be settled through a deduction of the balance in the Account.

You are responsible for managing your multi-currency facility. PSPL reserves the right to do currency conversion to settle any outstanding currency deficit without further notice to you.

Settlement of Sale Contracts:

Settlement of sale contracts will be carried out upon fulfilment of delivery obligations.

Sales proceeds will be credited to your Account by T+7 days*.

*Please note that the settlement dates for purchase/sale transactions may differ for Unit Trusts and ETFs.

8. Online Transaction Records and Statements

If you have opted to receive e-statements from PSPL, you will be able to view your transaction history and Account details online up to the **past 12 months**.

A monthly statement of the Account will also be provided to you at the end of the month as long as there are transactions in that month.

When the Account has no activity, statements will only be issued once every quarter if there are existing holdings.

9. How to fund the Account

We accept various payment methods. For more details, please refer to www.poems.com.sg/payment

10. Withdrawal of Excess Funds

You can withdraw your excess funds from your Advisory Account and deposit into your bank Account via MyWealth App. Alternatively, you can approach your Representative to submit the withdrawal request on your behalf.

11. Schedule of Charges

Type of Service	Charges
Advisory Fee¹	Cash/SRS: 1.25% per annum for Investment Portfolio Value ≥ S\$50,000 1.5% per annum for Investment Portfolio Value < S\$50,000 CPF: 0.4% per annum (Advisory fee will be deducted monthly. Advisory fee does not apply to excess funds/cash in the Account)
Upfront Fees²	Cash/SRS: Up to 5% CPF: 0%
Other Fees	S\$20 processing fee for withdrawals from SRS Advisory Account
Corporate Action Handling Fee (Only Applicable for ETFs/Securities)	
Cash Dividend	1% on net dividend (subject to minimum S\$1 and capped at S\$50) + Foreign fees and taxes (if applicable)
Other than the above	S\$10 + Foreign fees and taxes (if applicable)

Note: All fees and charges are subject to GST.

¹ Advisory fee of up to 2% is applicable to clients who custodise their assets with PSPL but engage the service of a representative from an External Provider. Advisory fee is at the discretion of the client's External Provider and its representative, subject to prevailing regulations.

² For clients who custodise their assets with PSPL but engage the service of a representative from an External Provider, the upfront fee is at the discretion of the client's External Provider and its representative, subject to prevailing regulations.

Advisory fee is calculated daily and the total fee for that month will be deducted from your cash balance at the end of the month. If there is no available cash balance, PSPL reserves the right to conduct unit liquidation from the least volatile fund to settle the outstanding debit balance in your Advisory Account.

IMPORTANT NOTICE

1. The provisions above and these notes form part of the terms and conditions for opening and operating your Account in addition to our general Terms & Conditions. In making your application for the Advisory Account, we will be assuming that you **agree** to this. Terms & Conditions can be obtained from PSPL or downloaded from www.poems.com.sg.

2. The proposal made by the Representative is only a suggestion and the investment decision still lies with you. Any incomplete or inaccurate information provided by you on the personal financial review form (including a change in investment objective, financial situation or particular needs) may affect the suitability of the proposal made, and it is your responsibility to ensure the completeness, accuracy and relevance of such information provided.

3. Account holders are responsible for maintaining adequate funds in the Account for settlement of their purchase contracts, fees and/or charges. Insufficient funds in the Account may result in force-selling of overdue purchase contracts or debit balances. An administrative fee of up to S\$100 (subject to prevailing GST) may be imposed on force-selling contracts.

4. PSPL reserves the right to revise the published rates and charges from time to time.

5. For Account closure with credit balance of S\$1.00 or below, an administrative charge of S\$1.00 (subject to prevailing GST) will be levied.

6. For payment via Telegraphic Transfer (TT), you are strongly advised to state your Advisory Account Number and Account Name clearly in your TT payment instruction.

In the event that PSPL is unable to identify the Account for the amount to be credited, PSPL may reject the amount transmitted after reasonable efforts have been made to trace the source of the deposit. Any bank charges incurred due to this event will be borne by you.

PSPL will not be held responsible for any loss, charge or damage arising from the rejected fund or delay in crediting the amount into the Account.

7. Please contact your trading representative if you need any clarification or assistance on trading matters.

8. Where you request your Representative to pass on instructions to PSPL on administrative matters including but not limited to requests in relation to funds withdrawal, currency conversion request in your Account etc., your Representative will do so as your agent in transmitting the instructions on your behalf and PSPL is entitled to assume that such instructions conveyed by your Representative are intended to be carried out on behalf of you. It is your responsibility to check that your instructions are executed accordingly.

Excess Funds Management

Currently, your excess SGD funds are placed in the Phillip Money Market Fund and excess USD funds are invested in the Phillip USD Money Market Fund (Phillip US Dollar Money Market Fund). Please visit www.poems.com.sg/unittrust under Tools >> Fund Finder for more information on these two funds or ask your Representative or customer servicing staff for the Factsheet.

The minimum amount of placement in Money Market Funds (MMF) each time per client is S\$100. However, when the MMF unit balance falls below 50 upon redemption, balance units will be fully redeemed automatically.

Equivalent dollar value of MMF units will be automatically redeemed at no extra charge for settlement of contracts or for withdrawal. For the settlement of the unit trusts you buy, redemption of MMF units will take place automatically on contract due date+1. Similarly, excess cash arising from sales proceeds will be designated for placement in MMF on the same business day.

With regard to MMFs, **investors should note** that:

- A. MMFs are unit trusts that invest in short-term deposits and high-quality debt securities. Both local and foreign issuers may issue permissible debt securities;
- B. Although the fund managers may seek to maintain or preserve the principal value of the MMFs, there can be no assurance that the funds will be able to meet their objectives;

- C. MMFs are **not principal guaranteed** unit trusts in that there is no guarantee as to the amount of capital invested and/or return received;
- D. Past performance figures as well as any projection or forecast regarding the MMFs are not necessarily indicative of the future or likely performance of such funds;
- E. A purchase of a unit in MMFs is not the same as placing funds on deposit with a bank or deposit-taking company. Investments are subject to investment risks including the possible loss of the principal amount invested;
- F. Unlike bank deposits, MMFs do not pay interest. Investors enjoy returns from the MMFs in the form of capital gains, which are generally not taxable under the current Singapore income tax laws;
- G. The value of units in MMFs and the income from them may rise as well as fall;
- H. The PhillipCapital group of companies, and in particular PSPL itself, together with their respective directors and employees may take or have taken interests or positions in the MMF which PSPL in providing the excess fund management services with respect your surplus funds, has exercised its discretion to invest such of your surplus funds in. Such companies, including PSPL (but through another business unit other than its fund management department), may also perform or seek to perform marketing/distribution and other investment services for or in relation to the MMF for which services distinct fees are received. Specifically, PSPL may for such marketing/distribution services render/receive marketing/distribution fees (including trailer fees) from the MMF originators/fund managers which it will receive and appropriate for its own benefit. Such MMF may include those MMF that PSPL provides to you its fund management services with respect to your surplus funds invest/subscribe for you. The MMFs are not intended for US citizens and residents.

DISCLAIMER

This information sheet is provided to you for information only and does not constitute an offer or solicitation to purchase or sell the product mentioned. It does not have any regard to your specific investment objectives, financial situation and any of your particular needs.

Accordingly, no warranty whatsoever is given and no liability whatsoever is accepted for any loss arising whether directly or indirectly as a result of you acting based on this information.

Investments are subject to investment risks including the possible loss of the principal amount invested. The value of any investments and the income from them may fall as well as rise.

You are advised to read the Conditions Governing Phillip Securities Accounts and Risk Disclosure Statement (available online at www.poems.com.sg).

The information is correct as at the date of print & the company reserves the right to amend any of the information as well as revise the rates and charges.

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